

**Agenda**

<b>Meeting name</b>	CMP245/CMP246 Workgroup meeting 3
<b>Date of meeting</b>	14 <sup>th</sup> September 2015
<b>Time</b>	10:15 – 14:00
<b>Location</b>	National Grid House, Warwick, CV34 6DA
<b>Teleconference</b>	Tel: 0808 238 9819 Participant code: 81833258#

<b>Item</b>	<b>Topic</b>	<b>Lead</b>
1	Introduction and meeting objectives	PH
2	Update of actions from previous meeting	All
3	Workgroup discussion on Modification and potential alternatives	All
4	Next Steps	HC

**Attendees**

<b>Name</b>	<b>Company</b>	<b>Role</b>	<b>Attend/Dial-in</b>
Patrick Hynes	National Grid	Chair	Attend
Heena Chauhan	Code Administrator	Technical Secretary alternate	Attend
Guy Nicholson	Element Power	Workgroup member (proposer)	Attend
Damian Clough	National Grid	Workgroup member	Attend
Lin Gao	E.ON	Workgroup member	Attend
Isaac Gutierrez	Scottish Power	Workgroup member	Attend
Nigel Scott	Xero Energy Limited	Workgroup member alternate	Attend
Garth Graham	SSE	Workgroup member	Dial in
John Norbury	RWE	Workgroup member	Attend
Donald Smith	Ofgem	Authority Representative	Attend

**Apologies**

<b>Name</b>	<b>Company</b>	<b>Role</b>
Jade Clarke	Code Administrator	Technical Secretary