

European Code Coordination Application Forum (ECCAF)

Terms of Reference

As approved by the BSC, CUSC, Grid Code, STC, SQSS, D-Code and DCUSA panels

Definitions

1. GB Codes comprise the following codes, standards and agreements:
 - a. Balancing and Settlement Code (BSC),
 - b. Connection and Use of System Code (CUSC),
 - c. Grid Code,
 - d. System Operator Transmission Owner Code (STC),
 - e. National Electricity Transmission System Security and Quality of Supply Standards (NETS SQSS),
 - f. Distribution Code (D-Code), and
 - g. DCUSA (Distribution Connection and Use of System Agreement).
2. 'Code Panels' refers to those panels established for each of the GB Codes under the governance of the individual codes, standards and agreements.
3. European Network Codes (ENCs) include network codes and similar instruments prepared under Article 6 of Regulation (EC) No 714/2009, and are expected to be implemented as a supplementing regulation in Annex I of Regulation (EC) No 714/2009.
4. Application of ENCs to the GB Codes refers to demonstrating compliance of the GB Codes with the ENCs and, where necessary, making changes to the GB Codes.

Purpose, Objectives and Responsibilities

5. The European Code Coordination Application Forum (ECCAF) is established as a joint standing group of the Code Panels.
6. The purpose of ECCAF is to provide a forum for discussion of matters relating to the coordination of efficient Application of ENCs to the GB Codes and to provide advice to the Code Panels on these matters, specifically advising and reporting to the Code Panels on:
 - a. which aspects of the GB Codes need to be changed to comply with ENCs;
 - b. the coordination of application across the GB Codes;
 - c. the coordination of application across the ENCs;
 - d. timescales for complying with ENCs and for changing GB Codes;
 - e. risks and issues associated with implementing the ENCs; and
 - f. areas where further consultation with the industry may be required.
7. ECCAF shall own, develop, agree and maintain a delivery strategy which outlines how the requirements of the ENCs shall be applied across the GB Codes.
8. ECCAF is a purely advisory body and consequently:
 - a. The body has no legal or governance role;
 - b. Code Panels retain their existing roles and obligations in the governance and modification of the GB Codes; and
 - c. The advice of ECCAF when engaging with the Code Panels is not binding.

9. ECCAF is not a forum to discuss the contents or drafting of the ENCs with stakeholders. Separate forums are provided for this function during drafting of the ENCs (Joint European Standing Group) and during Comitology (DECC-Ofgem European Stakeholder Group).

Chair

10. The ECCAF Chair shall be appointed by DECC and Ofgem.

Membership

11. The membership of ECCAF shall comprise the Chair, Technical Secretary and 11 members appointed as follows:
 - a. Seven industry members, one appointed by each of the following Code Panels:
 - i) BSC Panel;
 - ii) CUSC Panel;
 - iii) D-Code Panel;
 - iv) DCUSA Panel.
 - v) Grid Code Review Panel;
 - vi) SQSS Review Panel;
 - vii) STC Review Panel;
 - b. Four members, one representing each of the following parties:
 - i) National Consumer Council (Consumer Futures);
 - ii) National Grid, as NETSO;
 - iii) Ofgem;
 - iv) Department of Energy & Climate Change (DECC).
12. Code Panels shall coordinate the appointment of their representatives to ensure that a broad cross-section of the electricity industry and companies are represented in the membership of ECCAF. Nominated individuals shall have the relevant skills and experience to allow them to actively participate in the functions of ECCAF. The ECCAF Chair may request a review of Code Panel nominees to ensure an appropriate cross-section of the electricity industry, companies and skills are represented in the membership of ECCAF.
13. Members of ECCAF may appoint an alternative person to attend meetings in their absence whilst respecting the provisions in paragraph 12.
14. Administrators of each of the GB Codes are invited to attend ECCAF meeting as technical advisors when deemed necessary by the ECCAF Chair.
15. Industry Parties, trade associations, Administrators of the GB Codes and other interested parties such as the Gas UNC Code Administrator may attend ECCAF meetings as observers by notice to the ECCAF Secretary. The ECCAF Chair may limit the number of observers at a meeting for practical reasons.
16. The ECCAF Chair may remove any ECCAF member if the member is deliberately and persistently disrupting or frustrating the work of ECCAF. Where a member has been removed the relevant Code Panel will be asked to nominate another member to take their place.

Meetings

17. ECCAF will meet in person, but may decide to hold meetings with teleconference facilities by agreement of the Chair and majority of the membership.
18. Meetings of ECCAF will be held on a required basis; monthly in the first instance. Meeting frequency will be reviewed on a regular basis, as decided by ECCAF Chair, in consultation with Code Administrators and ECCAF members, as appropriate.
19. ECCAF may establish subgroups to consider specific issues in further detail. Membership of the subgroups may be drawn from ECCAF members and from other Industry Parties. These subgroups will report to ECCAF.

20. ECCAF shall develop and adopt its own internal working procedures and upon request will provide copies to the Code Panels.

Meeting Administration

21. National Grid will act as the administrator of ECCAF and will provide the Technical Secretary. National Grid will maintain a list of ECCAF members and an electronic distribution list.
22. Emails to ECCAF will be sent from a dedicated account (europencodes.electricity@nationalgrid.com)
23. National Grid will circulate and publish meeting agendas prior to each meeting and a summary report, actions log and issue log after each meeting.
24. Meeting documentation will be published on a dedicated webpage, hosted on National Grid's website.
25. Where ECCAF requires instruction, clarification or guidance from the Code Panels, particularly in relation to their Terms of Reference, the Chair shall contact the Panel Secretaries.

Reporting

26. In executing functions defined in paragraph 6, the representatives of the Code Panels identified in paragraph 11.a shall report to their respective Code Panels. The ECCAF Chair shall also report to the Joint European Standing Group.
27. The ECCAF Chair shall ensure that reporting occurs in accordance with paragraph 26, and can delegate responsibilities to another ECCAF member if appropriate.

End of Terms of Reference