

1. Attendance & Introductions

Present:

Name	Company
Mo Sukumaran (MS) (Chair)	SHET
Donald Preston (DP)	SHET
Emma Clark (EC) (Technical Secretary)	SHET
Donald Smith (DS)	Ofgem
Tracey Mallett (TM)	NGET
Liz Statham (LS)	NGET
Stuart Boyle (SB)	NGET
Mary Owen (MO)	NGET
Joe Dunn (JD)	SPTL
Sean Kelly (SK)	Transmission Capital

Apologies:

Name	Company
Ajay Pandey (AP)	NGET
Dave Wagstaff (DW)	NGET

2. Review Action Log/Minutes from 26-09-13

- Minutes agreed
- 7 actions closed at this meeting and 5 new actions added

3. Update and Matters Arising from OFTOs

- SK questioned how the funding associated with Network Innovation Competition is paid to TOs & OFTOs.
- DS to confirm whether a separate bank account is required to process NIC funding (CH051)
- TOs and OFTOs to contact Mike Chadwick at National Grid for specifics of payment 01926 655605.

4. Update from Working Group on STCP19-6 Application Fees

- Document went to panel in December – asked to provide clarity on timeline which has since been agreed and circulated.
- Kenny Stott from SHET has raised a query regarding capitalising costs. TM to speak with Kenny to suggest this will be reviewed separately and should therefore be removed from the scope of this review.
- The updated document is expected to be approved at the next Panel meeting.

5. Discussion on the submission of 14/15 TO Statement

- Aiming to make statement as common as possible across TOs.
- Updates still have to be made to the Definitions and Glossary.
- In the interim, TOs are to update current versions of the statement for 14/15 and discuss at the review meeting.
- TM to organise the next review meeting for the end of January 14 (CH053)
- Depending on dates, it may be best to send numbers in the existing format to Ofgem end of Jan/early Feb and submit update between Feb and April.

6. STCP24-1 – January provision of forecast & review of timetable

- Submissions from TOs received by SB 08-01-14. No issues to discuss.
- It was proposed that SPT, SHET and NGET should discuss/review STCP24-1 timetable and provide an update at the next ChUG meeting (CH054). Ofgem have confirmed that they would also be willing to attend.
- SB will raise this at the TCMF to get customers views.
- There is an issue with the quality of data submitted in relation to circuit lines under STCP14-1. SB to feedback to TOs if there is a better way to improve the quality of information.

7. TCMF Update

- 13th November update – CMP 213 to be announced in March 14.
- Other current MODs are customer focused and not applicable to TOs.

8. Discussion on 5-year revenue forecasts: RIIIO Impact

- Work offline

9. 2014/15 Charge Setting Data Exchange Timetable

- Confirm revenue forecasts by 25/01/14 as per STCP13-1.
- SHET - Not expecting any significant changes from Jan 14 STCP24-1 submission.
- SPT – Unlikely to make any further changes from Jan-14 STCP24-1 submission.
- NGET - Intention to publish tariffs by 31/01/14 and forward finalised numbers to ENA.

10. AOB

- Likely to be a new SPTL representative attending the forthcoming ChUG meetings. JD to confirm details (CH052)

11. Date of next meeting

- April Meeting - TBC
- The possibility of a face to face meeting sometime in the 1st week of September was discussed. Details to be confirmed.