

Charging User Group (ChUG) - Action Log Open Actions

Attendees	Apologies
Alan Kelly (SP), Tracy Joyce (SP) Donald Smith (Ofgem) Ajay Panday (NG) Mary Owen (NG) Emma Clark (SSE) Sean Kelly (Transmission Capital) (for offshore section)	Mo Sukumaran (SSE) Alan Michie (SP) Joe Dunn (SP) Liz Statham (NG) Donald Preston (SSE) Dave Wagstaff (NG) Anthony Mungall (Ofgem) Tracey Mallett (NG)

Ref	Action	Assigned to	Comments	Status	Onshore/ Offshore	Date for completion
CH024	NG to arrange a face to face meeting with technical experts present to resolve the charging Boundary issue	NG - AP 14.03.2012	Meeting was held, new boundary information has been distributed. Parties to respond by end November. AP has distributed an updated charging boundary guide for signoff. AP awaits comments and confirmation from all. All to respond by April 2013	Pending Close	Onshore	April 13

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CH030a	NGET are in active discussion with TOs to progress on reconciliation of application fees of backlog fees	NG 11.07.12	Item is to remain on log, to monitor progress to completion. SPT have submitted all backlog fees and moved to enduring process. NG and SSE to confirm complete.	Pending Close	Onshore	Dec 12
CH031	NGET to take into account all comments received following their circulation of the strawman for the provision of forecast information (CH023) and circulate proposed changes to relevant STCP by end of July	NG – DW 11.07.12	Comments provided by SPT to be taken into consideration. DW to distribute new template to CHUG members by Tuesday 27 th , with objections by Thursday 29 th November and submit to STC by 30 th November. Was taken to STC and agreed with a small number of updates and changes. DW to confirm.	Open	Onshore/ Offshore	
CH036	TCMF / Dave to distribute links to modifications and other relevant information	NG - DW 05.10.12	DW has distributed all TCMF information as agreed. Action all to assess content. DW will confirm at each CHUG to provide links to all applicable mods and should be a standard agenda item.	Open	Onshore	Oct 12
CH038	To confirm process Data request for TNUoS charges – NETSO need figures for forthcoming RIIO price control – is this outside the scope of current STC? Clarification required.	MaryO 23/11/12	Mary Owen to take to next STC, for completion June 2013 – relevant to offshore. Await outcome.	Open	Offshore	June 13

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CH040	Charging Statement	For information	SHETL have provided statement of works and all are being reviewed collaborated by STP and NG. Full review and submission for 16 th April, with submission on 19 th April.	Open	Onshore	April 2013
CH041	Chair for ChUG to be considered for September 2013 meeting. SPT has completed year.	All	To be discussed and agreed at June 2013 meeting.	Open	Onshore/ Offshore	June 2013

Next meeting to be scheduled for June 2013

Charging User Group (ChUG) - Action Log Closed Actions

Ref	Action	Assigned to	Comments	Status	Onshore/ Offshore	Date closed
CH004	All members to review the draft Walney I Charging statement and provide NGET with comments	All 16.02.2011	Statement has been reviewed by all members and comments provided to NGET	Closed		29.09.2011
CH005	On completion of CH004 AP to send updated comments to PH	AP 16.02.2011	NGET have provided comments to PH	Closed		29.09.2011
CH002	DM to send an e-mail to AP with suggested word changes to the terms of reference	DM/AP 16.02.2011	Suggested wording has need received from DM and terms of reference updated	Closed		29.09.2011
CH006	AP to provide further comments to SPTL regarding the Charging Boundary	AP 16.02.2011	Comments were provided regarding the charging boundary	Closed		29.09.2011
CH003	AP to arrange a teleconference with DM and DP to progress mid year changes issue before the next ChUG meeting	AP/DM/DP 16.02.2011	Action has now been closed and replaced by CH013a	Closed		29.09.2011
CH007	DP to provide comments regarding the reference guide for the Charging Boundary discussions	DP 16.02.2011	This action has now been closed and replaced by action CH015	Closed		29.09.2011
CH008	AP to send an updated and revised version of the work plan to all members for comment before the next meeting	AP 16.02.2011	This action has now been closed and replaced by action CH011	Closed		29.09.2011
CH009	DP to update the progress regarding the indicative Price Option	DP 16.02.2011	This action has now been closed and replaced by action CH017	Closed		29.09.2011
CH010	AM to provide update regarding the Charging Statement that has been submitted to Ofgem for approval	AM 16.02.2011	This has been submitted to Ofgem – action closed	Closed		29.09.2011
CH010	AM to provide update regarding the Charging Statement that has been submitted to Ofgem for approval	AM 16.02.2011	This has been submitted to Ofgem – action closed	Closed		29.09.2011
CH018	DM to arrange next meeting	DM 29.09.2011	Teleconference was arranged for 22.11.11	Closed		22.11.2011
CH019	DP to arrange next meeting in Perth	DP 28.02.2012	Meeting was not arranged due to timing RB arranged T-con instead	Closed		14.03.2012

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CH001	Technical Secretary to arrange the next 3 meetings	RB 16.02.2011	As NG will not be the next chair this action is no longer required	Closed		14.03.2012
CH011	Technical Secretary to formally request terms of reference comments	RB 29.09.2011	Comments have all been received finalising TOR	Closed		14.03.2012
CH012	Technical Secretary to explore if ChUG documents can be made available through a shared website	RB 29.09.2011	Options were looked at however as some information is sensitive and not for the public domain the external website could not be utilised. Sharepoint was also looked into however the site would have to be on NG's servers and we would not be able to give external companies access	Closed		14.03.2012
CH011	Technical Secretary to formally request terms of reference comments	RB 29.09.2011	Comments have all been received finalising TOR	Closed		14.03.2012
CH016	Technical Secretary to send a copy of the Work Plan to all parties for comments	RB 29.09.2011	Copy of work plan was sent to all parties	Closed		14.03.2012
CH015	AP to progress the issue regarding the Charging Boundary by arranging trilateral discussions with SPTL and SHETL	AP 29.09.2011	This issue was discussed at a separate T-con where all parties agreed that they would need to discuss with there relevant technical Experts before a decision could be made – new Action CH024	Closed		14.03.2012
CH013b	Chair to send an e-mail briefing all parties on the issue	AP 29.09.2011	Action now closed and replaced by CH020, CH021 and CH022.	Closed		14.03.2012

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CH014	Everyone to review the timeline so that timely changes can be implemented before next year's charging statement approval	SHETL/ SPTL 29.09.2011	<p>Action carried over Pending approval notice from Ofgem NGET have commented, as part of the consultation process, that the timeline for submission of TO charging statements would benefit from the TO's submitting their statements earlier.</p> <p>Ofgem would require the Statements by early Feb in order to allow the approval/consultation process.</p> <p>SPT/SHETL – agree to provide updated TO Statements by end of January each year/1st week in Feb latest.</p>	Closed		10.07.2012
CH017	Technical Secretary to arrange teleconference with DM, DP & AP) regarding progressing indicative price options issue	RB 29.09.2011	SHETL Confirmed they are looking to implement Indicative Price Options from April 2013	Closed		10.07.2012
CH023	NG to send out Strawman / data requirements and all parties to respond within a calendar month	All 14.03.2012	NGET have now received comments and taking into account in drafting proposed changes to STC/STCPs	Closed		10.07.2012
CH026	RB to send out requests for a chair to all parties, in the event of no-one volunteering another option will be circulated within the group	RB 14.03.2012		Closed		10.07.2012
CH034	NGET to provide information on latest on TCMF	NG 11.07.12	Complete	Closed		11.07.2012

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CH035	NGET to circulate proposed changes to relevant STCPs to take into account issues with regards to midyear asset transfer with view of assisting the process.	NG 11.07.12	Duplicated, closed	Open	Offshore	
CH020	NG to circulate definition of the Mid year changes to all parties	NG 14.03.2012	Complete	Complete	Onshore	Apr 12
CH025	Action log and work plan to be combined into one document	RB 14.03.2012	All agreed work plan not required, keep action log.	Closed	Onshore	Apr 12
CH027	Structure of Meeting – Steve requested if meeting structure could be arranged to focus on those items relevant to all TOs first, then to consider relevant items for offshore TOs.	All 11.07.12	Actioned and completed	Closed	Offshore	Aug 12
CH028	NGET to circulate latest Charging Boundary Definition Slides in advance of telec on 21st Aug 2012	NG 11.07.12		Closed	Onshore	Jul 12
CH029	NGET to issue list of all projects that require reconciliation of application fees to TOs during W/C 16th July 2012	NG 11.07.12	Projects have been issued – backlog has been issued and weekly enduring process implemented. NG agreed with SHETL and SPT that all progressing well and this item could now be removed	Closed	Onshore	Jul 12
CH021	All parties to provide comments on the definition	All 14.03.2012	ACTION: AP - Information to be circulated	Closed	Onshore	Dec 12

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CH022	All parties to provide alternative options regarding the threshold to NG	All 14.03.2012	ACTION: AP - Information to be circulated	Closed	Onshore	Dec 12
CH032	CHUG members to provide comments back to NGET on proposals delivered under action CH031 before next CHUG meeting	NG 11.07.12	As CH031	Closed	Onshore/ Offshore	Sep 12
CH030b	SPT to discuss with SHETL issues with regards to the invoicing process for Statement of Works	SPT - TJ 11.07.12	Deborah has spoken with Kenny Stott and her issue is now resolved, action can be closed	Closed	Onshore	Aug 12
CH037	MS raised stakeholder question regarding statement of works fees.	NG – LS 05.10.12	TM advised that this document is being produced by LS and this will be picked up at a separate meeting. Action to be closed and will be picked up at TCMS	Closed	Onshore	Oct 12
CH033	NGET to circulate proposed changes to relevant STCPs to take into account issues with regards to midyear asset transfer with view of assisting the process	NG - MO 11.07.12	SK will pick up at the STC Committee – relates to Data submission.	Closed	Offshore	Dec 12
CH039	Lincs charging statement to be circulated to CHuG	Ofgem 23/11/12	has been circulated by Ofgem and commented on.	closed	Offshore	Dec 12