

Minutes

Meeting name	STC Modification Panel Meeting
Meeting number	134
Date of meeting	Wednesday 23 March 2016
Time	10:00am – 12:00pm
Location	National Grid House, Warwick and Teleconference

Attendees

Name	Initials	Company
Alex Thomason	AT	Chair, National Grid (NGET)
Jade Clarke	JC	Modification Panel Secretary (NGET)
Mark O'Connor	MO	National Grid (NGET)
Keith Dan	KD	National Grid (NGET)
David Lyon	DL	Blue Transmission (BT)
Hannah-Kirk-Wilson	HKW	National Grid (NGET)
Kenny Stott	KS	Scottish Hydro Electric Transmission (SHET)
Milorad Dobrijevic	MD	Scottish Power Transmission plc (SPT)
Deborah MacPherson	DM	Scottish Power Transmission plc (SPT)
Mike Lee	ML	Transmission Investment (TI)
Abid Sheikh	AS	Ofgem

Apologies

Name	Initials	Company
Ryan Place	RP	National Grid (NGET)
Mark Krajniewski	MK	National Grid (NGET)
Lucy Hudson	LH	Modification Panel Secretary (NGET)
Alan Kelly	AK	Scottish Power Transmission plc (SPT)
Neil Sandison	NS	Scottish Hydro Electric Transmission (SHET)

1 Introductions and Apologies for Absence

3819. Apologies were received from Ryan Place (NGET), Mark Krajniewski (NGET), Lucy Hudson (NGET), Alan Kelly (SPT) and Neil Sandison (SHET).

2 Approval of Minutes from the last meeting

3820. The minutes from the STC Modification Panel held on 24 February 2016 were approved, subject to some minor amendments from Ofgem. The STC Modification Panel Secretary will arrange publication of the final minutes.

Action: NGET (JC)

3 Review of Actions

3821. **Minute 3777: LH to upload previous minutes - Complete.**
3822. **Minute 3781: MD to follow up with DM about link to open letter and consultation - Complete.** DM noted that she had found the link to the consultation and would circulate this to the Panel, however she had not been able to find a link to the open letter. AT said that she would circulate this to the Panel.

Action: Chair (AT)

3823. **Minute 3781: Revised timetable of STC changes related to ITPR to be circulated to Panel - Complete.** AT provided an update on progress with STC and STCP changes

identified as a result of ITPR to the Panel. AT asked the Panel how they would like to receive future updates on ITPR-related STC and STCP changes. AS responded that a one-page written summary of progress on each of the changes would be useful updated each month to allow progress to be tracked. AT agreed to produce this on a monthly basis. In respect of the changes identified, all are currently progressing, with the exception of STCP20-1 (Seven Year Statement) and 21-1 (Offshore Development Information Statement), which may be amalgamated, and STCP22-1 (Production of Models for GB System Planning). AT undertook to obtain an update on those particular STCPs for the April Panel meeting.

Action: Chair (AT)

3824. **Minute 3783: MO to provide update to queries on fault levels.** KS gave apologies to MO that his colleague had not got back to him before the Panel meeting. MO agreed to keep this action open until the April Panel meeting. **Action ongoing.**
3825. **Minute 3787: Proposed date for implementation to be included within CM057 Report – Complete.**
3826. **Minute 3796: Meeting on 4th March 2016 to finalise trigger point and appropriate wording – Complete.** ML noted that there is revised drafting for STCP19-5 and there will be a revised Working Group report which will be circulated W/C 29th March 2016. STCP19-5 should be ready to be brought to the April 2016 STC Panel meeting.
3827. **Minute 3797: Panel's views on the proposed changes to STCP11-1 – Complete.** MO noted that the only comments received were those noted in the meeting and that an updated version of the document needs to be sent round. This should be ready for the April 2016 Panel meeting.
3828. **Minute 3798: ML to dial into meeting on STCP11-1 – Complete.** ML confirmed that he was unable to dial into the meeting on the 17th but would catch up with MO separately.
3829. **Minute 3804: Should Section 3.2.1.8 be removed as Appendix B does not exist within STCP06-1 – Complete.** MO noted that it is planned to leave this within the text as it is a placeholder for each TO's documentation. MD was happy with this.
3830. **Minute 3812: CMP242 consequential changes to STC.** It was noted that this action is still open, NGET to review whether there is a potential impact on the STC from CMP242. **Action ongoing.**
3831. **Minute 3816: ML to discuss with LH about email regarding STC and SQSS OFTO representatives.** It was noted that the OFTO elections for the STC Panel are continuing as planned. AT agreed to review the OFTO election process as set out within the SQSS, as this was flagged by the OFTO representatives as being a preferable process to the one currently set out in the STC. AT suggested she speak to the OFTO representatives outside of the STC Panel meeting to agree how to progress this governance issue.

Action: Chair (AT)

All other actions are either completed or were discussed under the relevant agenda items.

4 Discussion Items

3832. There were no new items for discussion.

5 New Modification Proposals

CM058: Amendment of STC Schedule 3 to reflect the changes introduced by ITPR, namely the introduction of the Network Options Assessment.

3833. KD explained that CM058 seeks to make changes to the existing Schedule 3 document to reflect ITPR in order to detail the purposes for which the data and information exchange shall be extended. KD noted that this included changes to Schedule 3 Issue 5 and went through the

legal text changes with the Panel. KD noted that the version circulated with the Panel papers was version 2 of the legal text taking on board comments from the TOs. The Panel were asked to agree whether CM058 met the Self-Governance criteria and to agree a timetable.

3834. KD also explained what associated changes would be needed to STCP 16-1 and requested any comments on this by COP 24 March 2016. MD noted that he would be providing comments on this document.
3835. The Panel agreed unanimously that CM058 should be considered as Self-Governance and JC agreed to submit a Self-Governance statement to Ofgem.

Action: NGET (JC)

3836. The Panel reviewed and agreed the timetable proposed for a Self-Governance modification. AS questioned whether the implementation date for CM058 needs to coincide with the date that the changes to the licence come into force. The Panel agreed that any changes would need to be implemented on or before the date of the licence changes and did not necessarily have to coincide with them. HKW noted that the Transmission licence has already been amended to take account of ITPR.

6 Evaluation Phase/Workgroup Updates

3837. There were no Evaluation Phase/Workgroup Updates.

7 Evaluation Phase Reports

3838. There were no Evaluation Phase Reports.

8 Initial Modification Reports

CMP057: Proposal to amend Section D: Planning Co-ordination of the STC to reflect the changes due to the implementation of the Integrated Transmission Planning and Regulation (ITPR) project.

3839. HKW noted that CM057 came to the Panel last month and was agreed as Self-Governance. HKW advised that there have been some minor changes to the legal drafting since the latest circulation to the Panel. These changes were to the timescales to reflect what timescales were followed in practice, changing from 6 months to 7 months. There was also another change to include the words 'unless otherwise agreed', noting that it's not something that is done, however is covered within the JPC meetings. HKW also noted that some wording was left in Section 5 for audit purposes.
3840. MD noted that there was a typo within the Modification Report in Sections 3.1.3 and 3.1.4 which reference an older modification proposal. HKW agreed to change this before sending it out to consultation.

Action: NGET (HKW)

3841. KS noted that he thought that it had been agreed to refer to function rather than an organisation within legal text, so as to separate National Grid and their role as TO from their role as SO. HKW was not aware of this discussion at a previous Panel meeting. AT advised that a legal perspective is probably required to see how National Grid is referred to within its licence. AT agreed to take this offline and check with NG's legal team to see how this may be separated within the STC. ML agreed that the licence has a bearing on how NGET is referred to within the STC, as NGET only has one Transmission Licence, which encompasses both its roles as TO and SO. HKW commented that if the role of NGET were to be reviewed for the Section D legal text as a result of CM057, then for consistency, all legal text within the STC and STCPs should be reviewed. KS acknowledged this and stated that, while he felt it would be beneficial to identify which function was carrying out which activity, it would be a large task to do this for the

whole STC. It was agreed to leave the legal text as currently drafted in the Initial Modification Report.

3842. HKW asked each of the TO and OFTO representatives to confirm that they agreed to the proposed wording in the report in section 3.1 which records support for the proposal. Each of the TOs agreed to the standard wording that states that they support implementation of CM057.

3843. AS requested a longer consultation period on the proposed timetable as the first week falls over the Easter period, noting that it would not impact the date when the Report would return to the STC Panel where a final decision would be made. The Panel agreed to the suggestion of a 4 week consultation period (20 working days). HKW agreed to take this into account when sending out the consultation document.

Action: NGET (HKW)

9 Proposed Modification Reports

3844. There were no Proposed Modification Reports.

10 Modification Reports

3845. There were no Modification Reports.

11 Pending Authority Decisions

3846. There were no pending Authority Decisions.

12 Authority Decisions

3847. There were no Authority Decisions.

13 STC Procedures

PM083: STCP19-5 Update and clarification of process for issuing an Final Section K Notification (FSKN) to prospective OFTOs

3848. ML noted that a meeting was held on 4th March 2016 with NGET and that principles for revised drafting of STCP19-5 had been agreed, although the actual drafting was not quite finished. ML confirmed that the drafting was expected to be ready in time to present it to the April 2016 Panel meeting.

PM086: Difficulties in meeting the current year ahead data submission timelines as specified in STCP11-1

3849. MO confirmed that the scheduled meeting took place on 17th March 2016. Views on the proposed process were provided during the meeting and updated documentation will be available for the April STC meeting.

PM087: Uploading of codes in NGET outage database (TOGA) in STCP11-2 to better reflect current requirements and processes

3850. MO noted that a meeting had been held the week before the Panel meeting, where a number of actions were placed on the TOs and it was agreed that the draft STCP11-2 would be circulated between the TOs. MO confirmed that the STCP is expected to be presented to the July STC Panel meeting for agreement.

PM088: Scottish Black Start Restoration Working Group – STCP06-1

3851. Following earlier clarification of Action 3804 in relation to the draft STCP06-1, MO presented STCP06-1 for Panel approval. The Panel unanimously agreed that STCP06-1 should be approved and MO asked AT to start the formal approval process.

Action: Chair (AT)

PM090: Amendment to STCP16-1 to reflect the changes introduced by ITPR, namely the introduction of the Network Options Assessment

3852. As discussed earlier in the agenda, STCP16-1 is being revised in line with the changes proposed as part of CM058 for the introduction of the Network Options Assessment (NOA) process. KD will bring STCP16-1 back to the April 2016 Panel meeting for approval.

14 European Developments

ENTSO-E update

3853. KS noted that there is a draft of the Transmission System Operation Guidelines being circulated and questioned whether the Panel would be looking at this to see if there were any consequential changes to the STC. AT advised that nothing had been flagged to the Code Administrator on consequential code changes, however imagined this would fall out of code mapping. DM noted that there is a meeting on 11 April 2016 on code mapping. AT agreed to check with her colleague whether anything had been identified so far and give an update to the Panel at the April 2016 meeting.

Action: Chair (AT)

3854. AT questioned what the Panel would find useful in terms of updates of consequential code changes falling out of the code mapping. KS thought that a timetable would be useful however thought that any updates relevant to the STC would be useful. AS advised that there is a weekly European update provided via email by NGET and that Panel members can sign up to receive this update. MD and MO wanted to be added to this circulation list.

Joint European Stakeholder Group (JESG)

3855. The next meeting is on 8 April in Glasgow and there is open registration for anyone interested in attending.

TSO Issues

3856. There were no TSO issues.

15 Offshore Regime

3857. AS confirmed that an Offshore update had been sent to the Code Administrator. AT apologised that it had not yet been forwarded to the STC Panel and agreed to circulate it after the meeting.

Action: Chair (AT)

16 Impact of Other Code Modifications

3858. AT noted that the Code Summary document had been circulated with Panel papers and asked whether Panel Members found it useful. KS commented that he found it very useful as there are generally many code modifications in progress at any one time and keeping track of them all can be time consuming. There were no comments or questions on the content of the code summary document.

17 Reports from Sub Committees

Joint Planning Committee

3859. AT noted that she would update the Panel on the last JPC meeting and would circulate minutes once they were available.

Action: Chair (AT)

Charging User Group

3860. AT noted that the next ChUG meeting will be held on 12 April 2016 and that she had discussed chairmanship with the current Chair, Stuart Boyle from National Grid. Stuart is moving roles within NGET and Chairmanship of the ChUG is due to rotate to another member of the group. Stuart's view is that it is due to be transferred to Scottish Power. DM noted that she was not aware of this and would not be able to take on chairmanship of the ChUG. AT agreed to discuss this with Stuart Boyle and DM offline.

Action: Chair, NGET and SPT (AT & DM)

18 Any Other Business

Code Administration Code of Practice (CACoP)

3861. AT noted that LH had included the latest track changed version of the CACoP within the Panel papers with a request for the Panel to review this and provide any comments to the Code Administrator. There were no comments received from the Panel on the proposed changes to the CACoP.

Code Governance Review 3

3862. AS advised that Ofgem are hoping to publish their Code Governance Review 3 Final Proposals document within the next few weeks. AT questioned whether they would be proposing to publish the draft licence changes with the final proposals. AS said that this is the case and they would be requesting responses on these proposed licence changes too.

19 Publications

3863. No publications were discussed.

20 Date of Next Meeting

3864. The date of the next meeting is **Wednesday 27 April 2016**