

# Headline Report

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Meeting Name	STC Committee
Meeting No.	25
Date of Meeting	21 <sup>st</sup> August 2006
Time	13:00
Venue	Various via Teleconference

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This note sets out the headlines and key decisions of the STC Committee on the 21<sup>st</sup> August 2006. Full minutes of the meeting will be produced and subsequently approved at the next Committee meeting and will then be published on the website.

**1) Minutes of Previous Meeting**

The minutes of the STC Committee meetings held on 20<sup>th</sup> June 2006 and 13<sup>th</sup> July 2006 were approved.

**2) New Amendment Proposals**

The Committee AGREED that CA022 (Amendments to Section H resulting from CA013) should proceed directly to the Assessment and Report phase. National Grid will draft the Proposed Amendment Report before September's STC Committee meeting and this will include STC Parties' assessments of the proposal. SHETL and SPT will therefore need to provide their companies' assessments to National Grid.

**Action: All**

**3) STC Procedures**

The Committee NOTED that CA016 placed new obligations in the STC which will need to be reflected in the STC Procedures. The Committee therefore AGREED to the creation of a new STC Procedure, STCP18-4 (Request for a Statement of Works).

SHETL and SPT are to provide comments to National Grid by 31<sup>st</sup> August 2006 regarding the previously circulated flowchart which provides an initial view as to the process covered by STCP18-4. National Grid will then produce a first draft of STCP18-4 for review.

**Action: All**

**4) Reports from Sub-committees**

The Committee NOTED that the minutes from July's ChUG meeting have yet to be made available to members. SHETL will pursue the outstanding minutes of the ChUG meeting.

**Action: SHETL**

Parties will provide comments on JPC Report items 5 (long term outage planning information) and 7 (Seven Year Planning timescales) to the Committee Secretary by 31<sup>st</sup> August 2006. Comments and concerns will form the basis of the formal STC Committee response to JPC regarding the two matters, which will be sent by the STC Chairperson on behalf on the Committee.

**Action: All, Chairperson and Committee Secretary**

The Committee NOTED that the Safety Standing Group had made progress on the two outstanding Grid Code Safety papers. The Committee Secretary will obtain an update in time for the next STC Committee Meeting.

**Action: Committee Secretary**

**5) Next Meeting**

The next meeting will be held on Friday, 22<sup>nd</sup> September 2006 at 10am. The location will be determined closer to the actual meeting date.