**Offshore Transmission Licensee Grid Code Review Panel Election 2023 – Nomination Form**

**What do I need to know?**

How often does the Grid Code Review Panel election process take place?

Every 2 years, the Grid Code Review Panel and Alternate members are either elected or appointed into position in accordance with the Grid Code Governance Rules (Annex GR.A[[1]](#footnote-2)). ESO, as Code Administrator for the Grid Code, operates this election process.

Why is this election taking place outside the 2 yearly process?

Due to the resignation of the **Offshore Transmission Licensee Panel Member** appointed through the [Grid Code Review Panel Election 2022](https://www.nationalgrideso.com/calendar/grid-code-review-panel-elections-2022) , we are opening nominations for this electable seat.

For the avoidance of doubt, this **election does not apply to any other seats** on the Grid Code Review Panel.

How do I nominate somebody to become the Offshore Transmission Licensee Panel Member?

The nomination process is open until **19 June 2023.**

**Only Offshore Transmission Licensees** who were CUSC Schedule 1 Usersor Materially Affected Parties (as designated by Ofgem), on 31 August 2022, **are entitled to nominate** one candidate to stand for election by completing and returning the nomination form to us.

What are the key milestones in the process?

|  |  |
| --- | --- |
| Date | Milestone |
| **Friday 26th May 2023** | Invitations sent out to CUSC Schedule 1 Users/Materially Affected Parties to nominate candidates to stand for election. |
| **Monday 19th June 2023** | Nomination Forms to be returned no later than 5pm. |
| **Wednesday 21st June 2023** | List of candidates and voting papers to be circulated, or we will announce the outcome of the Elections. |

Do I need to do anything?

Please complete the attached form below with your nomination and email it to us at: [grid.code@nationalgrideso.com](mailto:grid.code@nationalgrideso.com) **by 5pm on 19th June 2022**. Please ensure that all sections are completed by the relevant party.

**Any Questions? Please contact:** [grid.code@nationalgrideso.com](mailto:grid.code@nationalgrideso.com)

**Grid Code Review Panel Nomination Form\***

**PART A – NOMINATION**

|  |  |
| --- | --- |
| **Name of Candidate: …………………………………….**  **Seat nominated to be elected to**: **……………………..**  I nominate the above-named person to stand as a candidate in the Grid Code Review Panel  2023 Offshore Transmission Licensee Election:  **Name: ……………………………………………...** |  |
| **Company: …………………………………………** |  |
| **Election Reference Number: ……………………...**  Please note: Parties may only nominate a candidate for their own category:   * An Offshore Transmission Licensee may only nominate a candidate for the Offshore Transmission Licensee Panel Member.   **Alternative Panel Member Seats:**  **Should you not be successful in securing the Offshore Transmission Licensee Panel Member seat through the election process please indicate whether you would wish to become an Alternate Panel Member for your category:**  **[Yes/ No]** |  |

**PART B - DECLARATION BY CANDIDATE**

I, **[candidate name]** confirm that I accept the above nomination to stand for candidacy in the forthcoming Offshore Transmission Licensee Panel Elections.

I confirm that I have read the [**Governance Rules**](https://www.nationalgrideso.com/document/33816/download) of the Grid Code and I understand my responsibilities as a Panel Member and my ability to stand as a member of the Grid Code Review Panel. In particular, I declare that I am not prohibited from holding office as a Member of the Panel by virtue of the provisions within the Governance Rules of the Grid Code.

I confirm that upon being elected/appointed that I accept the responsibilities in relation to the role of a Grid Code Review Panel Member and I agree to act in the capacity of a Panel Member by committing to the following:

1. To act impartially and in accordance with the objectives of the Grid Code.
2. To not represent, or have regard for the particular interests of:
   1. the body or persons by whom I was nominated as a Panel Member; and
   2. any Related Person from time to time (including my employer, companies or businesses in which I or a close family member has a significant vested interest in.)
3. To disclose in writing to the Panel Secretary, at the time of nomination, appointment or upon any change in such interests, mentioned within (ii), that I may have in relation to the Grid Code.

For the avoidance of doubt these expectations apply to a Panel Member and Alternate Member.

**PART C – DECLARATION BY EMPLOYER**

We, **[Employer name as stated on electoral roll]** confirm that we are the employer of, **[candidate name].**

We agree that if the candidate is successfully elected/appointed, we will provide a letter in writing agreeing to the appointment of the candidate as a Panel Member and acknowledge that the requirements, as set out in within Part B above, will prevail over the candidates’ duties as an employee.

|  |  |
| --- | --- |
| **Name: ………………………………………………………** |  |
| **Position:** **……………………………………………………** |  |
| **E-mail Address: …………………………………………...** |  |
| **Date: …………………………………………………………** |  |

**PART D - CANDIDATE STATEMENT**

Please use this section to give a brief overview of the candidate and their credentials. This will be included within the election material sent out to voters.

**…………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………**

Please note: for your nomination to be considered all fields of this form\* are required to be completed and sent to [grid.code@nationalgrideso.com](mailto:grid.code@nationalgrideso.com) by no later than **5pm on 19th June 2023.**

**\*For the avoidance of doubt, Parts A and C must be completed by the CUSC Schedule 1 or Materially Affected Party. Parts B and D must be completed by the candidate nominated for election.**

1. <https://www.nationalgrideso.com/document/33816/download> [↑](#footnote-ref-2)