

Minutes and Actions Arising from Meeting No.4 Held on 24th March 2005 via Teleconferencing

Present:

Richard Court	Committee Chairman
Lilian Macleod	Committee Secretary
David Coan	National Grid Company (NGC) Representative
Ben Graff	National Grid Company (NGC) Representative
Iain Anderson	Scottish Hydro-Electric Transmission Limited (SHETL) Representative
John Grady	SP Transmission Limited (SPTL) Representative
David Nicol	SP Transmission Limited (SPTL) Representative
Anthony Mungall	Authority Representative

1 Introductions/Apologies for Absence

70. Apologies for absence were received from David Edward (Ofgem), Alec Morrison (SHETL) and Rachel Morfill (NGC)

2 Transitional Issues - STC Procedures

71. NGC presented a paper on the incorporation of the STCP's into Schedule 2 of the STC.
72. The Committee AGREED to incorporate fifteen STCP's as identified by the relevant User Groups and attached in Appendix 1, into Schedule 2 of the STC
73. SPTL and SHETL have identified no additional elements of the STCPs that should be categorised as confidential. The only items previously identified by the Committee, which should remain confidential, are Appendices C and D of STCP 4.2.
74. The STCPs will be published on the Industry Code Website in time for Betta Go-Live (1st April 2005)

Action: Committee Secretary

75. The Committee AGREED that a special meeting of the STC Committee would be convened on Wednesday, 30th March 2004, in order to discuss the next batch of STCPS which will be ready for incorporation into Schedule 2. NGC is to prepare a paper listing the relevant STCPs.

Action: NGC

76. The Committee Secretary will confirm the meeting details and inform all parties accordingly.

Action: Committee Secretary

3 Date of Next Meeting

77. Special STC Committee meeting to discuss the STCPs will be held on Wednesday, 30th March 2005 via teleconferencing commencing at 4:00pm.
78. The next regular meeting of the STC Committee will be held on Tuesday, 19th April 2005, time and venue to be agreed by Committee Members.

STC Committee Minutes

Appendix 1 – List of STCPs formally incorporated within Schedule 2 of STC on Thursday, 24th March 2005

Number	Title	Issue
STCP 01-1	Operational Switching	Issue 002
STCP 03-1	Near Miss and Incident Reporting	Issue 001
STCP 04-5	Provision of Control Telephony	Issue 001
STCP 08-2	Live Trip and DAR Testing	Issue 001
STCP 08-3	Operational/System Testing	Issue 001
STCP 08-4	Generator Testing	Issue 001
STCP 11-2	Outage Data Exchange Mechanism	Issue 003
STCP 12-1	Data Exchange Mechanism	Issue 001
STCP 13-1	Invoicing and Payment	Issue 002
STCP 18-1	Connection and Modification Application	Issue 002
STCP 18-2	Use of System	Issue 002
STCP 18-3	TEC Changes	Issue 001
STCP 18-6	Agreements to Vary	Issue 001
STCP 19-4	Commissioning/Decommissioning	Issue 002
STCP 19-6	Application Fee	Issue 002

List of STCPs formally incorporated within Schedule 2 of STC on Wednesday, 16th March 2005

Number	Title	Issue
STCP 02-1	Alarm and Event Management	Issue 001
STCP 04-1	Real Time Data Change Management	Issue 001
STCP 04-2	Real Time Datalink Management	Issue 001
STCP 04-3	Real Time Data Provision	Issue 001
STCP 04-4	Provision of Asset Operational Information	Issue 001
STCP 06-1	Black Start	Issue 001
STCP 06-2	Power Island Management	Issue 001
STCP 06-3	System Incident Management	Issue 001
STCP 06-4	Contingency Arrangements	Issue 001
STCP 09-1	Safety Co-ordination between Parties	Issue 001
STCP 09-2	Public and Site Safety	Issue 001
STCP 10-1	Asset Nomenclature	Issue 001
STCP 14-2	Data Requirements for Charging Consultations	Issue 001
STCP 14-3	Customer Charging Enquires	Issue 001