

## **STCPs and their Introduction after Go-Live**

### **A Paper to the STC Committee**

#### **Introduction**

This paper aims to discuss the principle issues facing the completion and incorporation within Schedule 2 of the STC of the 39<sup>1</sup> initial STCPs currently being prepared by the User Groups. The issues can essentially be split into two categories, those that affect the STCPs that are due to be completed by the User Groups before Go-Live<sup>2</sup> - the “Pre Go-Live’ STCPs” (31 of the initial 39 STCPs) and those which are to be completed after Go-Live - the “Post Go-Live’ STCPs” (8 of the initial 39 STCPs).

These issues can be summarised as follows:

#### **‘Post Go-Live’ STCPs**

- The process to be followed in drafting, testing and signing off the STCPs
- The role of the CDA (LogicaCMG) in the development of the STCPs following Go-Live
- The status of these ‘Post Go-Live’ STCPs until they are incorporated within the STC

#### **‘Pre Go-Live’ STCPs**

- The incorporation of any outstanding change requests for the STCPs
- The timetable for incorporating STCPs into Schedule 2 of the STC

#### **Proposals – ‘Post Go-Live’ STCPs**

#### **Process**

The existing process for the drafting and sign-off of STCPs is based around the User Groups and is shown in Appendix A to this paper. It is proposed that this process will be used for the preparation of the 8 remaining STCPs following BETTA Go-Live. In essence this will mean that the relevant User Group will be responsible for the development and testing of each outstanding STCP as it is currently. Then once the STCP has been finalised and all User Group representatives reach agreement the STCP will proceed to “Company sign-off”. This will differ from the existing process and will involve the Committee Secretary sending the final User Group approved draft of the STCP by email to the STC Committee. It will then be the responsibility of each Party’s STC Committee representatives to confirm their Company’s approval or otherwise of the draft becoming a STCP. Following receipt from each Party that they approve the draft as the formal STCP the Committee Secretary will then incorporate the STCP into Schedule 2 of the STC.

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<sup>1</sup> Two STCPs may be amalgamated before Go-Live and a further STCP may be developed. Depending on decisions taken regarding these issues there will either be 38, 39 or 40 STCPs initially in effect. Throughout this paper there are assumed to be 39 STCPs in place initially of which 8 will be completed after Go-Live.

<sup>2</sup> The Go-Live date is currently anticipated to be 1<sup>st</sup> April 2005

**Role of the CDA**

The CDA (LogicaCMG) manages a number of activities in support of the development of STCPs. It is NGC's current intention that the existing contract will be extended to allow the CDA to continue to support the development of the remaining 8 post Go-Live STCPs.

**Status of the 'Post Go-Live' STCPs**

Until each of the 'Post Go-Live' STCPs has been "signed off" it is anticipated that the Memorandum of Understanding between NGC and each TO will set out the status of each of the 'Post Go-Live' STCPs.

**Proposals – 'Pre Go-Live' STCPs****Outstanding Change Requests**

It is likely that there will be some outstanding change requests concerning the STCPs that have been signed off at Go-Live.

It is recommended that the responsibility for these will be taken over by the STC Committee following Go-Live. In terms of the process to be followed, it is recommended that a Party (normally the Party that proposed the original Change Request) will take forward the Change Request as a formal STCP amendment. This STCP amendment will be assessed and progressed according to the enduring STCP change process as detailed in Section B of the STC. Until such time as the amendment has been considered fully by the Committee the version of the STCP without the change request incorporated within it will be that which is incorporated within Schedule 2 of the STC.

**Incorporating STCPs into Schedule 2**

Each of the STCPs that have been signed off by each company will need to be incorporated into Schedule 2 of the STC before Go-Live to give them full legal effect. To this end a paper will be circulated to the STC Committee at the end of March that will list the STCPs that have been signed off and propose that they be included within Schedule 2 of the STC. Each Party on the Committee will then need to confirm by email that they are content for those STCPs to be incorporated within Schedule 2 of the STC, notwithstanding any outstanding change requests that will then be incorporated at a later date in accordance with the methodology outlined in this paper. Following such approval from each Party, the Committee Secretary will update Schedule 2 accordingly.

**Conclusions and Recommendations:**

The STC Committee is invited to:

**'Post Go-Live' STCPs**

- APPROVE, subject to confirmation that the User Groups will continue after Go-Live, the proposal to continue the development of the 9 Post Go-Live STCPs using the process summarised in Appendix 3 to this paper.

**‘Pre Go-Live’ STCPs**

- APPROVE the methodology detailed in this paper for incorporating outstanding change requests to signed off STCPs.
- APPROVE the methodology detailed within this paper for the incorporation of the signed off STCPs within Schedule 2 of the STC.

## Appendix A: Revised STC process – agreed at TIG 18-11-04

