

Minutes and Actions Arising from Meeting No.2 Held on 22nd February 2005 via Teleconferencing

Present:

Richard Court	Committee Chairman
Lilian Macleod	Committee Secretary
David Coan	National Grid Company (NGC) Representative
Rachel Morfill	National Grid Company (NGC) Representative
Mark Duffield	National Grid Company (NGC) Representative
Iain Anderson	Scottish Hydro-Electric Transmission Limited (SHETL) Representative
David Thornton	SP Transmission Limited (SPTL) Representative
Dipen Gadhia	Authority Representative
Anthony Mungall	Authority Representative

1 Introductions/Apologies for Absence

22. Apologies for absence were received from, David Edward (Ofgem), Alec Morrison (SHETL) and John Grady (SPTL).

2 Minutes of Last Meeting

23. The draft minutes of the 1st STC Committee meeting held on 18th January 2005 were approved for publication on the Code Website subject to the following amendments:

It was agreed that all references to a STC Party's name, should be to the name of the licenced entity.

In Paragraph 3 - line 1; replace 'currently has responsibility for' with 'will continue to contribute to'.

In Paragraph 5 - line 2; replace 'signed off' with 'developed'.

In Paragraph 5 - line 3, replace 'ownership and management' with 'their involvement in the development'

3 Review of Actions

24. All the outstanding actions from the previous meeting had been completed or were the subject of agenda items.

4 New Amendment Proposals

25. There were no new Amendment Proposals.

5 Working Group Reports

26. There were no new Working Group Reports.

6 Consultation Reports

27. There were no new Consultation Reports.

7 Amendment Reports

28. There were no new Amendment Reports.

8 Authority Decisions

29. The scope, progress and interactions between the various consultations regarding Schedule 10 and the TO Charging Methodologies were discussed. It was confirmed that the consultation process regarding Schedule 10 was ongoing.

Action: Ofgem

▪ SLC C18 & STC Housekeeping

30. The Committee NOTED the publication of the direction letter on 3rd February 2005 for implementation on 9th February 2005.
31. The Committee discussed the options available for rectifying the textual flaw in the Ofgem direction relating to amendments to Section G, paragraph 18.1. Ofgem indicated that their preference would be for the paragraph to be amended through a future housekeeping change.

▪ Outstanding matters concerning the Grid Code under BETTA and associated STC drafting

32. The Committee NOTED the publication of the direction letter on 1st February 2005 for implementation on 4th February 2005.

▪ Limitations of Liabilities

33. The Committee NOTED the publication of the direction letter on 3rd February 2005 for implementation on the BETTA Go Live date (anticipated to be 1st April 2005).

9 Transitional Issues - STC Procedures

34. NGC presented a paper on the development and implementation of the SCTPs (Pre & Post Go Live).
35. The Committee AGREED that the development of the eight outstanding STCPs would be progressed in accordance with the existing STCP transitional development methodology.
36. The Committee NOTED that it was NGC's current intention that the CDA would continue to be involved in the development of the eight STCPs not due to be completed until after Go Live. The CDA's involvement would be on a similar basis to their current involvement until these procedures have been agreed, formally signed off and incorporated within Schedule 2 of the STC.
37. At the next meeting, the Committee will formally direct the STC Committee Secretary to incorporate those STCPs which have been signed off and that have no outstanding Change Requests into Schedule 2 of the STC. NGC are to prepare a paper to this effect.

Action: NGC

38. The STCPs completed between the next Committee meeting and Go-Live will have to be formally incorporated into Schedule 2 of the STC prior to Go Live. It will be decided at the next meeting whether this would be accomplished via e-mail or by teleconference.

Action: All

39. The Committee AGREED that they would take responsibility for any outstanding Change Requests concerning STCPs that have been signed off and incorporated within Schedule 2 at Go-Live. Each Change Request would be treated as a formal STCP amendment and progressed in accordance with Section B of the STC.
40. The February STC meeting minutes will clarify that the current draft of the Memorandum of Understanding will state that the eight STCPs to be developed following Go-Live will have no formal status at Go Live but that the Parties shall use reasonable endeavours to operate in accordance with the Level 2 Processes for these eight STCPs until such time as each STCP has been formally signed off.

10 Interaction with Other Codes

41. Further to the Ofgem conclusions document "Conclusions on amendments to the STC and Consultation on Schedule 10 Changes", published on 18th January 2005, NGC clarified that they will not be proposing STC amendments at this time regarding CAP48 or CAP76.

11 Publications

42. The Committee APPROVED the request that Appendices C and D of STCP 4.2 remain confidential.
43. All parties are to identify any data they believe should remain confidential and to provide this to the Committee Secretary by 9th March in time for next meeting.

Action: All

44. The Committee Secretary will keep a log of confidential items, including reasons why the information has been kept confidential. The list will be developed to form a set of criteria against which any requests for confidentiality will be assessed against.

Action: Committee Secretary

12 Record of Decisions - Headline Reporting

45. The Committee Secretary would circulate an outline Headline Report after the meeting.

Action: Committee Secretary

46. The Committee AGREED that the Headline Report would be published on the Code Website.

Action: Committee Secretary

13 Date of Next Meeting

47. The next meeting will be held on Wednesday, 16th March 2005 via teleconferencing, commencing at 11:00am.