

Minutes and Actions Arising from Meeting No.3 Held on 16th March 2005 via Teleconferencing

Present:

Richard Court	Committee Chairman
Lilian Macleod	Committee Secretary
David Coan	National Grid Company (NGC) Representative
Mark Duffield	National Grid Company (NGC) Representative
Rachel Morfill	National Grid Company (NGC) Representative
Iain Anderson	Scottish Hydro-Electric Transmission Limited (SHETL) Representative
Alec Morrison	Scottish Hydro-Electric Transmission Limited (SHETL) Representative
John Grady	SP Transmission Limited (SPTL) Representative
David Nicol	SP Transmission Limited (SPTL) Representative
David Edward	Authority Representative

1 Introductions/Apologies for Absence

48. Apologies for absence were received from Anthony Mungall (Ofgem).

2 Minutes of Last Meeting

49. The draft minutes of the 2nd STC Committee meeting held on 22nd February 2005 were approved for publication on the Code Website.

3 Review of Actions

50. All the outstanding actions from the previous meeting had been completed or were the subject of agenda items.

4 New Amendment Proposals

51. There were no new Amendment Proposals.

5 Working Group Reports

52. There were no new Working Group Reports.

6 Consultation Reports

53. There were no new Consultation Reports.

7 Amendment Reports

54. There were no new Amendment Reports.

8 Authority Decisions

55. Ofgem confirmed that the consultation process regarding Schedule 10 was due to finish on

STC Committee Minutes

22nd March 2005. Ofgem's recommendations will be publicised in time for BETTA Go-Live i.e. 1st April 2005.

Action: Ofgem/NGC

▪ Treatment of Embedded Exemptable Large Power Stations (EELPS) under BETTA

56. The Committee NOTED the publication of the direction letter on 3rd March 2005 for implementation on 4th March 2005.

9 Transitional Issues - STC Procedures

57. NGC presented a paper on the incorporation of the STCP's into Schedule 2 of the STC.
58. The Committee AGREED to incorporate fourteen STCP's as identified by the relevant User Groups and attached in Appendix 1, into Schedule 2 of the STC.
59. The Committee NOTED that a number of these STCPs have outstanding change requests that require sign off. However these change requests are not considered by the User Groups to be crucial for Go-Live and as such they will be incorporated into the relevant STCP shortly after Go-Live through the enduring STCP Change Management process.
60. The Committee AGREED that the STCP's would not be published on the Industry Code Website until 1st April 2005. This will allow all parties to identify and agree on any potential confidentiality issues.
61. SPTL and SHETL to confirm to NGC by 31st March 2005, those STCPs or elements therefore that should remain confidential.

Action: SPTL and SHETL

62. The Committee AGREED that a special meeting of the STC Committee would be convened on Thursday, 24th March 2004, in order to discuss the next batch of STCPS which will be ready for incorporation into Schedule 2. NGC is to prepare a paper listing the relevant STCPs.

Action: NGC

63. The Committee Secretary will confirm the meeting details and inform all parties accordingly.

Action: Committee Secretary

64. An additional meeting may be scheduled for the last week of March i.e. 30th March 2005, to discuss the remaining STCPs which will be signed off prior to Go-Live. Committee to confirm relevant details at next meeting i.e. 24th March 2005.

Action: All

10 Impact of Other Code Modifications

65. The Committee AGREED the importance of being kept informed, as early as possible, of any code modification, which may impact the STC. All code modification proposal forms are to be checked to ensure that they make reference to the STC and highlight clearly where a party believes that a proposed amendment has an impact on the STC.

Action: Ofgem/NGC

11 Publications

66. The Committee AGREED that the proposal of any confidentiality items would become an enduring item on the minutes and agenda.

12 Record of Decisions - Headline Reporting

67. The Committee AGREED that the circulation of the headline report would become an enduring item on the minutes and agenda.

13 Date of Next Meeting

68. Special STC Committee meeting to discuss the STCPs will be held on Thursday, 24th March 2005 via teleconferencing commencing at 3:30pm.
69. The next regular meeting of the STC Committee will be held on Tuesday, 19th April 2005, time and venue to be agreed by Committee Members.

Appendix 1 – List of STCPs formally incorporated within Schedule 2 of STC as of Wednesday, 16th March 2005

Number	Title	Issue
STCP 02-1	Alarm and Event Management	Issue 001
STCP 04-1	Real Time Data Change Management	Issue 001
STCP 04-2	Real Time Datalink Management	Issue 001
STCP 04-3	Real Time Data Provision	Issue 001
STCP 04-4	Provision of Asset Operational Information	Issue 001
STCP 06-1	Black Start	Issue 001
STCP 06-2	Power Island Management	Issue 001
STCP 06-3	System Incident Management	Issue 001
STCP 06-4	Contingency Arrangements	Issue 001
STCP 09-1	Safety Co-ordination between Parties	Issue 001
STCP 09-2	Public and Site Safety	Issue 001
STCP 10-1	Asset Nomenclature	Issue 001
STCP 14-2	Data Requirements for Charging Consultations	Issue 001
STCP 14-3	Customer Charging Enquires	Issue 001