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Role Overview: Grid Code Review Panel Members and Alternate Members

Introduction

This is a high level overview of the role and responsibilities of Grid Code Review Panel (GCRP) Members and Alternate Members.

The Panel is comprised of the following,

(a) a Chairman and up to 4 members appointed by National Grid Electricity Transmission plc (NGET);
(b) a person appointed by the Authority (Ofgem); and
(c) the following members:

(i) 3 persons representing those Generators each having Large Power Stations with a total Registered Capacity in excess of 3GW;

(ii) a person representing those Generators each having Large Power Stations with a total Registered Capacity of 3GW or less;

(iii) 2 persons representing the Network Operators in England and Wales;

(iv) a person representing the Network Operators in Scotland;

(v) a person representing Suppliers;

(vi) a person representing Non Embedded Customers

(vii) a person representing the Generators with Small Power Stations and/or Medium Power Stations (other than Generators who also have Large Power Stations);

(viii) a person representing the BSC Panel;

(ix) a person representing the Externally Interconnected System Operators;

(x) a person representing Generators with Novel Units; and

(xi) 2 persons representing Relevant Transmission Licensees

Alternate Members

Each Member can appoint any individual to be his Alternate and may at his discretion remove an Alternate Member. The appointing Member must make the appointment or removal of an Alternate Member in writing to the Secretary.

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An Alternate Member is entitled to receive notice of all meetings if the member requests.

An Alternate Member will cease to be an Alternate Member if his appointer ceases for any reason to be a Member.

Roles and Responsibilities of Grid Code Review Panel Members or Alternate Members

A summary of the areas of responsibility of GCRP Members/ Alternate Members is provided below. A detailed explanation is set out in the Grid Code General Conditions, paragraph GC.4 and the Constitution and Rules to the Grid Code Review Panel, paragraph 4, both of which are available at:

http://www.nationalgrid.com/uk/Electricity/Codes/gridcode/gridcodedocs/

NGET is required, under the Grid Code, to establish and maintain the GCRP, which is a standing body to carry out the following functions:

- Keep the Grid Code and its working under review.
- Review all suggestions for modifications to the Grid Code which the Authority, any User or any Relevant Transmission Licensee may wish to submit to NGET for consideration by the Panel.
- Discuss and, where necessary, publish recommendations on Grid Code Modification Proposals.
- Issue guidance in relation to the Grid Code
- Consider whether any changes to the Grid Code are necessary.
- Consider any changes to the Code Administration Code of Practice that the Code Administrator (NGET) considers appropriate to raise.

Panel Members are expected to review all Panel Papers in advance of the meeting and at the meeting engage as appropriate, and in accordance with their membership category.

Impartiality

GCRP Members and Alternate Members shall act impartially and represent all users within their membership category. They must not act as a representative or in the interest of a company or person they are employed by.

Further detailed information on responsibilities of and protections for GCRP Members and Alternate Members can be found in The Constitution and Rules to the Grid Code Review Panel, paragraph 18, which is available at the link above.

Term in Office

Panel Members and Alternate Members are appointed for a period of 12 months, starting from the first GCRP Meeting of the year. The appointed Members and Alternates shall then automatically retire at the beginning of the first Panel meeting the following year.

Each Member is eligible for re-appointment the following year.

Vacation of Office

The office of a member shall be vacated if:

- He resigns his office by notice delivered to the secretary; or
- He becomes bankrupt or compounds with his creditors generally; or
- He becomes of unsound mind or a patient for any purpose of any statute relating to mental health or

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- He or his alternate fails to attend more than three consecutive meetings of the Panel without submitting a reasonable explanation to the Chairman.

Time Commitment and Attendance

GCRP meetings are held every other month throughout the year, usually on the third Wednesday of the month at National Grid's offices in Warwick.

The Chairman or any other Member may request to convene further meetings by giving 21 days notice to the Secretary. Such notice should be in writing and contain a summary of the business that is proposed.

Papers and an agenda for the meeting are sent out via email 10 working days before the meeting and may involve varying degrees of complexity, depending on the issues or topics raised. Meetings are held in open session and may last up to 5 or 6 hours.

If Panel Members, or any User they represent, wish to present an issue for consideration by the Grid Code Review Panel, this should be submitted to the secretary as a paper at least 10 working days before the panel meeting such that it can be circulated with the meeting papers.

Occasionally, the Panel Members may be asked to accept a late paper, which will be circulated less than 10 working days before the Panel meeting.

Panel Members are expected to attend as many Panel Meetings as they can. Alternate Panel Members are elected to provide cover in the event that a Panel Member is unable to attend a meeting, however it is not a requirement that both Panel Members and their Alternates attend every meeting.

The Secretary to the GCRP will circulate minutes of each Panel meeting to Panel Members within 10 working days after the relevant meeting. Panel Members and Alternate Panel Members are asked to review and provide comments on these minutes, which will then be submitted for approval and publication at the subsequent Panel meeting.

Further Information

Further information on the Grid Code modification process and the GCRP can be found in the Grid Code Modification Summary Process, which is available at

http://www.nationalgrid.com/NR/rdonlyres/E2DEEFB9-C9B7-466C-B9CB-2F7C46FCEA4F/63185/SummaryoftheGridCodeModificationProcess5Nov2013.pdf

If you would like any further information, or would like to discuss anything in this guide, please contact grid.code@nationalgrid.com or call Robyn Jenkins on 01926 655602