

Grid Code Review Panel

Code Administrator's Review of GCRP Meeting Arrangements

1. This paper proposes National Grid's recommendations for the further development of administration for GCRP meetings.
2. This issue was initially presented to the GCRP at the Extraordinary GCRP meeting held on 22nd December 2010. A paper was presented, pp_10/39, which can be found on the GCRP Meeting's webpage.
3. The original proposals recommended a two phase approach:
 - The first was to ensure that the GCRP more rigidly follows its existing processes and procedures and additional guidance is published to communicate in more detail how Panel Members and the Code Administrator should operate. It was proposed that National Grid would produce a document detailing best practice under the existing governance framework.
 - The second step held two options, namely scheduling additional GCRP meetings and/ or the establishment of a Grid Code Issues Group.
4. The GCRP Members discussed the matter and whilst broadly agreeing with the high level principles, made a number of comments. Firstly, some Panel members felt that the Code Administrator role was not currently being performed in an optimum manner and therefore improvements in this area should be achieved before changes in responsibilities and process are suggested for Panel Members.
5. The Panel agreed to additional Panel meetings and on balance thought six meetings a year is preferable to two day long quarterly sessions. The Panel also thought that all these changes should be implemented immediately.
6. An additional Issues Group was concluded to be unnecessary duplication and may introduce a risk of key Panel Members not being present at important discussion and decision making and therefore should not be taken forward at this time.
7. The Panel also suggested that meeting business could be streamlined by not requiring discussion of all GCRP meeting at each meeting. It was suggested that an annual plan could be used to schedule this.

Recommendations

8. This paper contains the resultant recommendations for the Panel to discuss and agree:
 - There will be six one-day Panel meetings each year to be held in January, March, May, early July, September and November. The next Panel meeting will be in May 2011. An indicative date for the July meeting is Thursday 14th July, subject to agreement.
 - National Grid has drafted a number of standard templates for GCRP business, which can be found in Appendix 1 of this paper:
 - a. New GCRP Development Issues

- b. GCRP Presentations
- c. Working Group Reports, Consultation Reports, Reports to the Authority
 - The draft GCRP agenda will be published 10 working days before the meeting for comment. 5 days before the meeting the agenda will be finalised and changes will not be accepted after this time (except under exceptional circumstances with the Panel's explicate agreement)
 - Final versions of GCRP papers will be circulated 10 days before the GCRP. Presentations which contain recommendations or if they require the Panel to make a decision will also be circulated at this time. Other presentations intended for information, such as those that summarise a paper, will not be circulated in advance.
 - Material amendment to final papers and presentations will not be permitted after papers day. If changes are required the item will be removed from the agenda and will be scheduled for the next Panel meeting (except with explicate permission from the Panel).
 - An Annual Business Matrix will be published at the January GCRP meeting each year, communicating the expected phasing of work at each of the subsequent meetings. An indicative ABM is shown in Appendix 2.

Next Steps

9. The GCRP are asked to consider and agree these changes and subject to agreement there will be a requirement to amend the Grid Codes Constitution and Rules. A draft revision to the C&R will be circulated for agreement at the May 2011 meeting.

Appendix 1 – GCRP Templates

- New GCRP Development Issues
- GCRP Presentations
- Working Group Report
- Consultation Reports

Grid Code Review Panel – Issue Proforma

INSERT NAME OF ISSUE

PP YY/XX¹

A Panel Paper by INSERT NAME

INSERT NAME OF COMPANY

Summary

Use this section to provide a high level summary of the issue.

Users Impacted

Use this section to detail users that will be impacted by the issue and to what degree they will be impacted:

High

Medium

Low

Description & Background

Use this section to describe the issue in more detail and any background knowledge that is required to understand the issue.

Description & Background (Cont.)

Proposed Solution/Next Steps

Provide a proposed solution/next steps if it is applicable. If the issue being raised is for information only this field is not applicable.

Impact & Assessment

If changes to the Grid Code are being proposed, please provide the below information.

Impact on the National Electricity Transmission System (NETS)

Will any of the proposed changes have an adverse impact on the NETS?

Impact on Greenhouse Gas Emissions²

Will any of the proposed changes have a material impact on Greenhouse Gas Emissions?

Impact on core industry documents

Will any of the proposed changes have any impact on other core industry documents such as the BSC, CUSC, STC or SQSS?

Impact on other industry documents

Will any of the proposed changes have any impact on other industry documents?

¹ The Code Administrator will provide the paper reference following submission to National Grid.

² The most recent guidance on the treatment of carbon costs under the current industry code objectives can be found on the Ofgem website at: <http://www.ofgem.gov.uk/Licensing/IndCodes/Governance/Pages/Governance.aspx>

Assessment against Grid Code Objectives

Will the proposed changes to the Grid Code better facilitate any of the Grid Code Objectives:

- (i) to permit the development, maintenance and operation of an efficient, coordinated and economical system for the transmission of electricity;
- (ii) to facilitate competition in the generation and supply of electricity (and without limiting the foregoing, to facilitate the national electricity transmission system being made available to persons authorised to supply or generate electricity on terms which neither prevent nor restrict competition in the supply or generation of electricity) ; and
- (iii) subject to sub-paragraphs (i) and (ii), to promote the security and efficiency of the electricity generation, transmission and distribution systems in the national electricity transmission system operator area taken as a whole.

Supporting Documentation

Have you attached any supporting documentation **[YES/NO]**
If Yes, please provide the title of the attachment: **INSERT TITLE**

Recommendation

This section is used to identify what you would like the GCRP to do on the basis of the information provided in this proforma. Below are some possible examples:

The Grid Code Review Panel is invited to:

Note the issue for information only

Consider the issue and provide guidance/clarification

Approve this issue for progression to a Working Group

Approve this issue for progression to an Industry Consultation

GCRP Decision (to be completed by the Committee Secretary following the GCRP)

The Grid Code Review Panel determined that this issue should:

INSERT GCRP DECISION

Document Guidance

This document is used to raise an issue at the Grid Code Review Panel. An issue can be anything that a party would like to raise and does not have to result in a modification to the Grid Code or creation of a Working Group.

The Grid Code Administrator, National Grid, is available to help any party complete this proforma. [Insert contact details or link to where contact details can be found]

[Month] Grid Code Review Group

Title of Issue
Name of Presenter

Presentation Summary

- What will this presentation cover?

Background

- Background and context to the issue being discussed
- Relevant history

Issue Description

Proposed Solution(s)

- Description of solution(s) and assessment

Recommendation

- Proposed recommendation(s) to the GCRP
- What do you require of the GCRP?
- Next steps

Questions?

Stage 01: Working Group Report

Grid Code

A/11 This is an Example Title for a Grid Code Working Group Report

This proposal seeks to modify the Grid Code to...

This document contains the findings of the Working Group which formed on [Day Month Year] and concluded on [Day Month Year].

Published on: 02 February 2011



The Working Group recommends:
Insert recommendation of Working Group



High Impact:
Name of parties impacted



Medium Impact:
Name of parties impacted



Low Impact:
Name of parties impacted

What stage is this document at?

- 01 Working Group Report
- 02 Industry Consultation
- 03 Report to the Authority

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02 February 2011
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About this document

This document contains the discussions and findings of a Working Group that has been tasked to investigate an issue within the Grid Code. To modify the Grid Code a Modification Proposal must be taken to the Grid Code Review Panel (GCRP). This Modification Proposal will outline the background to the issue, how to address it, any impacts it may have on the industry and a recommendation for the GCRP to proceed to a Working Group or to an Industry Consultation.

The GCRP, based on the Modification Proposal, will determine if any further work or debate is required. If the group feels that the issue could benefit from further examination it will be progressed to a Working Group. Terms of Reference will be created to outline the purpose and scope of the Working Group, as well as any timelines for reporting back to the GCRP. The Working Group will then meet to discuss the issue and produce a Working Group Report. This Working Group Report is then presented to the GCRP to determine if the Terms of Reference have been met and that a robust solution has been developed to meet the defect within the Grid Code.

If the GCRP feels that the issue has already been investigated thoroughly and a robust solution has been developed, the Modification Proposal will progress to an Industry Consultation. Grid Code Industry Consultations last approximately one month but timescales can alter based on the complexity of the issue.

Following the conclusion of the Industry Consultation, a Report to the Authority is produced which takes into account any responses to the Industry Consultation and puts forward recommendations to Ofgem on how to address the defect within the Grid Code. The Authority then considers the issue and the proposed solutions to make a determination.



Any Questions?
Contact:
Insert Name



First.Last@uk.ngrid.com



00000 000 000

Proposer:
Insert Name

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1 Executive Summary

This section will contain a high level summary of the Working Group report including background, findings and a summary of the recommendations of the Working Group.



Insert Heading

Use this column in a Q&A style for explanations, in order to preserve the flow of the main text.

2 Background

This section will contain the background to the issue. It will explain why the issue exists and any additional information required in understanding the issue.



Insert Heading

Use this column in a Q&A style for explanations, in order to preserve the flow of the main text.

3 Purpose & Scope of the Working Group

This section will highlight the scope of the Working Group including the Terms of Reference for the group and any agreed timelines for reporting.



Insert Heading

Use this column in a Q&A style for explanations, in order to preserve the flow of the main text.

4 Working Group Discussions

This section will be used to summarise the discussions held by the Working Group.



Insert Heading

Use this column in a Q&A style for explanations, in order to preserve the flow of the main text.

5 Working Group Recommendations

This section will explain the findings of the Working Group and the recommendations that have resulted from the discussions and investigations they have carried out.

The Working Group recommends:

1. Recommendation
2. Recommendation
3. Recommendation



Insert Heading

Use this column in a Q&A style for explanations, in order to preserve the flow of the main text.

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Report

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A/11 This is an Example Title for a Grid Code Industry Consultation

This proposal seeks to modify the Grid Code to...

This document is open for Industry Consultation. Any interested party is able to make a response in line with the guidance set out in Section 5 of this document.

Published on: 02 February 2011
Length of Consultation: XX Working Days
Responses by: 01 March 2011

 **High Impact:**
Name of parties impacted

 **Medium Impact:**
Name of parties impacted

 **Low Impact:**
Name of parties impacted

What stage is this document at?

- 01 Working Group Report
- 02 **Industry Consultation**
- 03 Report to the Authority

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About this document

This Industry Consultation outlines the information required for interested parties to form an understanding of a defect within the Grid Code and the proposed solutions.

To modify the Grid Code a Modification Proposal must be taken to the Grid Code Review Panel (GCRP). This Modification Proposal will outline the background to the issue, how to address it, any impacts it may have on the industry and a recommendation for the GCRP to proceed to a Working Group or to an Industry Consultation.

The GCRP, based on the Modification Proposal, will determine if any further work or debate is required. If the group feels that the issue could benefit from further examination it will be progressed to a Working Group. Terms of Reference will be created to outline the purpose and scope of the Working Group, as well as any timelines for reporting back to the GCRP. The Working Group will then meet to discuss the issue and produce a Working Group Report. This Working Group Report is then presented to the GCRP to determine if the Terms of Reference have been met and that a robust solution has been developed to meet the defect within the Grid Code.

If the GCRP feels that the issue has already been investigated thoroughly and a robust solution has been developed, the Modification Proposal will progress to an Industry Consultation. Grid Code Industry Consultations last approximately one month but timescales can alter based on the complexity of the issue.

Following the conclusion of the Industry Consultation, a Report to the Authority is produced which takes into account any responses to the Industry Consultation and puts forward recommendations to Ofgem on how to address the defect within the Grid Code. The Authority then considers the issue and the proposed solutions to make a determination.



Any Questions?

Contact:
Insert Name



First.Last@uk.ngrid.com



00000 000 000

Proposer:
Insert Name

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1 Executive Summary

This section will contain a high level summary of the issue including background, findings and a summary of the recommendations.



Insert Heading

Use this column in a Q&A style for explanations, in order to preserve the flow of the main text.

2 Purpose & Introduction

This section will contain the background to the issue. It will introduce the issue, explain why the issue exists and any additional information required in understanding the issue.



Insert Heading

Use this column in a Q&A style for explanations, in order to preserve the flow of the main text.

3 Description of Proposed Modification and its Effects

This section will describe the modification and the effect it will have on Users and the Grid Code.



Insert Heading

Use this column in a Q&A style for explanations, in order to preserve the flow of the main text.

4 Impacts & Assessment

4.1 Impact on National Electricity Transmission System (NETS)

The proposed changes will...

4.2 Impact on Grid Code Users

The proposed modification will...

4.3 Impact on Greenhouse Gas emissions

The proposed modification will...

4.4 Assessment against Grid Code Objectives

National Grid considers that A/11 would better facilitate the Grid Code objective:

- (i) to permit the development, maintenance and operation of an efficient, co-ordinated and economical system for the transmission of electricity;
- (ii) to facilitate competition in the generation and supply of electricity (and without limiting the foregoing, to facilitate the national electricity transmission system being made available to persons authorised to supply or generate electricity on terms which neither prevent nor restrict competition in the supply or generation of electricity); and
- (iii) subject to sub-paragraphs (i) and (ii), to promote the security and efficiency of the electricity generation, transmission and distribution systems in the national electricity transmission system operator area taken as a whole.

4.5 Impact on Industry Documents

4.5.1 Impact on core industry documents

The proposed modification does not impact on any core industry documents

4.5.2 Impact on other industry documents

The proposed modification does not impact on any other industry documents



Insert Heading

Use this column in a Q&A style for explanations, in order to preserve the flow of the main text.

5 Responses



Insert Heading

Use this column in a Q&A style for explanations, in order to preserve the flow of the main text.

- 5.1 This section will contain a summary of responses received during the Industry Consultation and will be completed as part of the Report to the Authority.
- 5.2 Views are invited upon the proposals outlined in this report, which should be received by 01 March 2011.
- 5.3 Your formal responses may be:-

Posted to: Name
Electricity Codes
Regulatory Frameworks
National Grid Electricity Transmission plc
National Grid House
Warwick Technology Park
Gallows Hill
Warwick, CV34 6DA

Emailed to: First.Last@uk.ngrid.com

Appendix 2 – Illustrative GCRP Annual Business Matrix

	2011					
	Jan	Feb	May	July	Sept	Nov
Previous minutes	x	x	x	x	x	x
Outstanding Actionis	x	x	x	x	x	x
GCRP Membership	x					
ROCOF report					x	
WG updates	x		x		x	
Multi Unit BMU Update			x			
Euro Network Codes		x		x		x
Code updates		x		x		x
Consultation Papers	x		x		x	
Outstanding Development Issue						
Back up protection			x			
GC Structure Review			x			
PPM Extensions					x	
Codifications of Generic requirements			x			
System to Gen op intertripping offshore		x				
Delegations of Authority						x
Control telephony			x			
Constant Term Voltage						x
Partial Blackstart		x				
SCR Review			x			