# Structure and Process Proposal for Grid Code Development Forum (GCDF)

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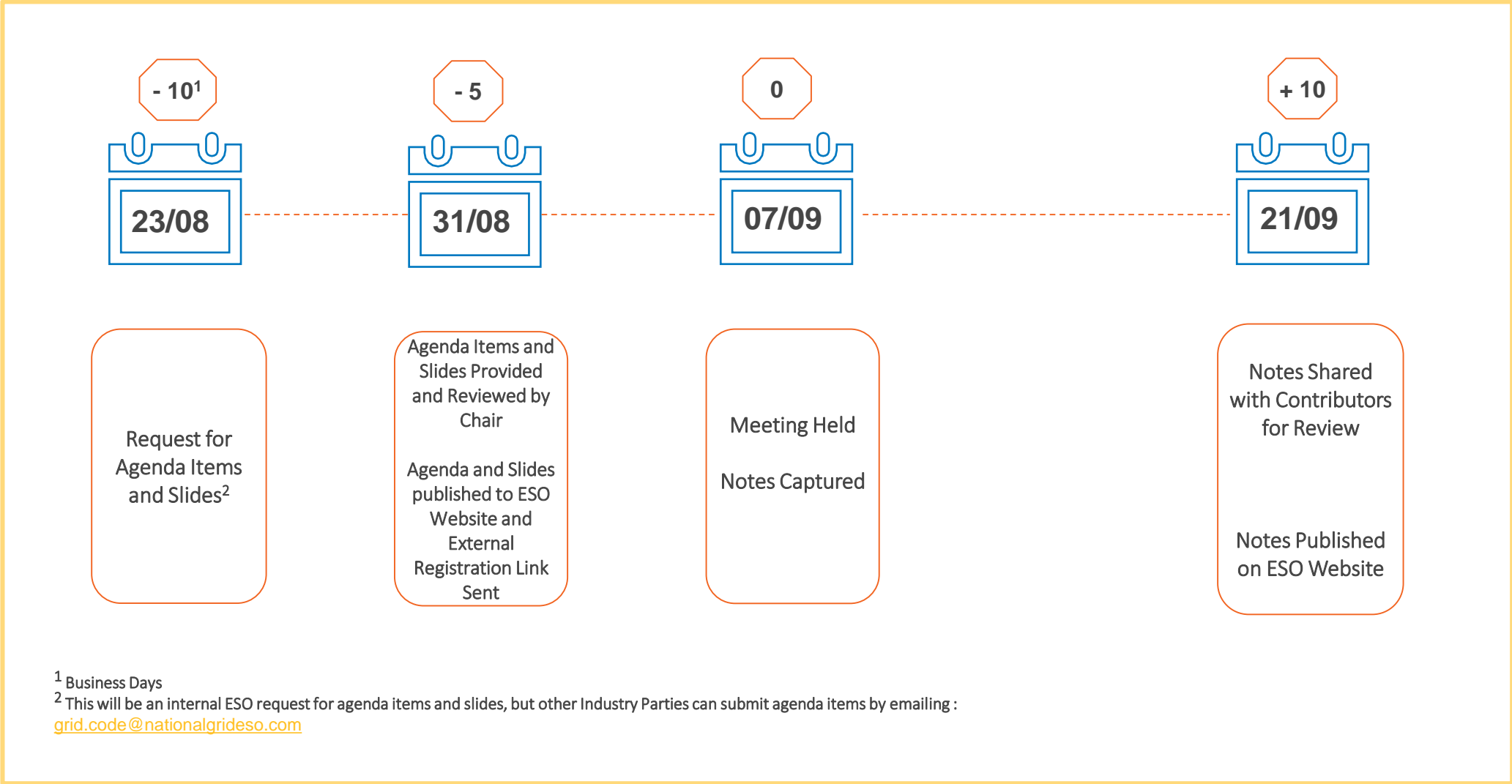nationalgridESO

# History and Proposal

- The Grid Code Development Forum (GCDF) was introduced for industry stakeholders to meet each month to explore and discuss possible future changes prior to them being submitted to the Grid Code Review Panel (GCRP)

- It is intended to have an open agenda to explore issues and to help form proposals for submission to the GCRP

- It is proposed that a structure process timeline is established to provide consistency and ensure the forum fulfils its purpose and remains effective

- A new webpage will also be created on the ESO Website as a dedicated portal in order to view Agendas, Presentation Slides and Meeting Notes in relation to the GCDF. This will ensure consistency with the Transmission and Charging Methodologies Forum (TCMF) dedicated webpage:

  https://www.nationalgrideso.com/industry-information/codes/connection-and-use-system-code-cusc/tcmf-cisg

# Guidance from GCDF attendees

- GCDF participants  are invited to review the proposals and approve them as a way forward to achieve better functioning of the GCDF

- It is also an opportunity to make any further suggestions to add value and ensure the GCDF meets its objectives

- This will be kept under review and progress reported back to the forum

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# Key Events and Timelines (September 2021 GCDF example)

| - 10[1] | - 5 | 0 | + 10 |
|---|---|---|---|
| 23/08 | 31/08 | 07/09 | 21/09 |
| Request for Agenda Items and Slides[2] | Agenda Items and Slides Provided and Reviewed by Chair<br><br>Agenda and Slides published to ESO Website and External Registration Link Sent | Meeting Held<br><br>Notes Captured | Notes Shared with Contributors for Review<br><br>Notes Published on ESO Website |

[1] Business Days
[2] This will be an internal ESO request for agenda items and slides, but other Industry Parties can submit agenda items by emailing :
grid.code@nationalgrideso.com

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# Key Events with RACI

**GCDF Key Tasks and RACI**

R – Responsible   A – Accountable   C – Consulted   I - Informed

| | Business Days | RACI | | | |
| --- | --- | --- | --- | --- | --- |
| | | Tech Code Chair | Tech Code Lead | Code Admin | GCDF Contributors |
| Request for agenda items and slides (internal distribution list) | -10 | I | A | R | C |
| Agenda Items and slides provided | up to -5 | C | A | A | R |
| Chair to review agenda items and slides | -5 | R/A | I | I | I |
| Publish Agenda and slides to website, set-up call & send external registration email | -5 | I | A | R | I |
| Send invitation email to all internal participants with call details | -5 | I | A | R | I |
| Drive Meeting | 0 | A | R | | C |
| Capture Notes | 0 | A | R | | |
| Write up notes and share with contributors and Chair for review | up to +10 | C | R | I | C |
| Publish notes on website | up to +10 | | A | R | |

NOTE: The RACI reflects the tasks required within the ESO with no additional effort required for external stakeholders

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