

# Code Administration Code of Practice (CACoP) Meeting 009

## CACoP Meeting Number: 009

<b>Date:</b>	10/12/2019	<b>Location:</b>	WebEx
<b>Start:</b>	10:00 AM	<b>End:</b>	12:00 PM

Attendee	Company	Code
Eugene Asante (EA)	Gemserv Ltd	MRA
Jonathan Coe (JC)	Ofgem	Ofgem
David Kemp (DK)	Gemserv Ltd	SEC
Kirsten Shilling (KS)	National Grid ESO	CUSC/Grid Code/STC
Fraser Mathieson (FM)	ElectraLink	SPAA
Chris Wood (CW)	Elexon	BSC
Loraine O'Shaughnessy (LO)	Joint Office	UNC
Helen Bennet (HB)	Joint Office	Observer
Richard Colwill (RC)	Electralink	DCUSA
Paul Rocke (PR)	Genserve Ltd	Observer
<b>Secretariat</b>		
Rob Marshall (RM)	National Grid ESO	Chair
Rachel Beaufoy (RB)	National Grid ESO	Technical Secretary

**1 Introduction/Apologies for Absence**

1.1 The Chair welcomed the members to the CACoP Meeting hosted by National Grid ESO, followed by introductions by all.

**2 Minutes and Actions from Previous Meeting**

2.1 The group members approved the minutes from the previous meeting held on 19 November 2019. The Minutes are saved on our website and can be viewed [here](#)

2.2 The group members discussed the Action Log and an updated version can be viewed [here](#) shortly.

**3 Forward Plan**

3.1 The ESO representative took the lead on discussing the new forward plan document, any comments have been requested to be sent to Kirsten.Shilling@nationalgrideso.com and will show in the final version which will be published w/c 23 December 2019.

**4 January Newsletter**

4.1 The SEC representative discussed the January newsletter and advised current items covered in the newsletter include:

- The handover of the chairmanship to iGT UNC and some words from the new chair
- A recap of Brexit arrangements
- Any cross-Code activities updates.
- The next Principle Focus piece, looking at Principle 2
- Any useful dates for the diary, particularly things like the Codes' various intro days, based on our recent discussions
- A piece on our agreed next steps following the engagement day feedback, to tie in with the Forward Work Plan

**5 Website Updates**

Name	Company	Code	Update
Loraine O'Shaughnessy	Joint Office	UNC	We require a RACI to be provided to clarify and define roles and responsibilities, in particular to funding, how the website will be managed during cross over of responsibilities to another code administrator/manager
Paul Rocke	Gemserv Ltd	MRA	The MRA Executive Committee (MEC) has reflected that it has no view on whether CACoP procures a website; they hold the view that how code administrators meet the CACoP requirements is the responsibility of the code admins rather than the code panels, and that it would not expect to support funding of any website.

			<p>The SEC Panel questioned what content would be included on a central CACoP website, noting that the Horizon Scanner and the Central Modification Register can be found on all the Code websites. Members weren't sure what industry would get from a central website that it couldn't get from the individual websites, noting Google brings up all these pages in a search. It was questioned whether Ofgem could enhance its own website to provide this central location, though Ofgem felt this would not be the best approach as CACoP work is industry-led and not led by Ofgem.</p> <p>The Panel believed it would be helpful if the CACoP Forum could develop a work programme on how it is co-ordinating over big projects, noting Half-Hourly Settlement in particular. Members felt that this work was being done in isolation by ELEXON, and it was not engaging over the impacts this would have on the SEC. The Panel recognised the need for greater coordination between the Code Administrators and did not feel a central website would support this or is needed. It believes that the CACoP Forum needs to develop an engagement strategy and understand how any website fits into this.</p>
David Kemp	Gemserv Ltd	SEC	
Fraser Mathieson	ElctraLink	SPAA	Awaiting comments
Kirsten Shilling	NationalGrisESO	Grid Code / CUSC / STC	Panel felt they have no issue in principle with the idea but did emphasise that it was important for ESO Code Admin to focus on our own website as the priority to get it right in line with stakeholder feedback too, initially.
Chris Wood	Elxon	BSC	Awaiting comments.
Richard Colwill	ElectraLink	DCOUSA	The DCUSA Panel are happy with the principle of a CACoP website, just waiting on potential costs.
Vincent Hay	ENA	DCode	Awaiting comments.
Paul Rocke	Gemserv Ltd	IGT UNC	There was no clear view from the IGT UNC Panel, with one member in favour, and the others expressing no particular opinion.

**6 Any Other Business**

5.1 Next meeting is on 14 January 2019 with the new chair Paul Rocke at Gemserve, Meeting invites will be sent out shortly.

5.2 Future meetings have been proposed to be on the 2<sup>nd</sup> Tuesday of every month.