

Code Administration Code of Practice (CACoP) Meeting 006

CACoP Meeting Number: 006

Date:	17/09/2019	Location:	Faraday House, Gallows Hill Warwick, CV34 6DA
Start:	10:00 AM	End:	15:00 PM

Attendee	Company	Code
Eugene Asante (EA) online	Gemserv Ltd	MRA
Vincent Hay (VH) online	ENA	DCode
David Kemp (DK)	Gemserv Ltd	SEC
Colin Down (CD)	Ofgem	Authority
Rob Marshall (RM)	National Grid ESO	CUSC/Grid Code/STC
Kirsten Shilling (KS)	National Grid ESO	CUSC/Grid Code/STC
Fraser Mathieson (FM)	ElectraLink	SPAA
Chris Wood (CW)	Elexon	BSC
Dan Fittock (DF) online	Corona Energy	Observer
Chris Shanley (CS)	Joint Office	UNC
Secretariat		
Rob Marshall (RM)	National Grid ESO	Chair
Rachel Beaufoy (RB)	National Grid ESO	Technical Secretary

1 Introduction/Apologies for Absence

1.1 The Chair welcomed the members to the CACoP Meeting hosted by National Grid ESO, followed by introductions by all.

2 Minutes and Actions from Previous Meeting

2.1 The group members approved the minutes from the previous meetings held on 13 August 2019, incorporating comments received. The Minutes are saved on our website and can be viewed [here](#)

2.2 The group members discussed the Action Log and an updated version can be viewed [here](#)

3 Industry Updates

3.1 CUSC/Grid Code/STC

The ESO representative for the above codes presented the following industry updates to the group members: -

- CUSC elections have now been completed. There were 7 Panel Member vacancies available for appointment on the CUSC Modification Panel. Furthermore, there were an additional 5 Alternative Panel Member vacancies available. The Alternate Panel Members attend the CUSC Modifications Panel in the event that a Panel Member is unable to attend throughout the year. We received 9 nominations for these 12 vacancies. You can find more information [here](#).

3.2 SPAA

The SPAA representative presented the following industry updates to the group members: -

- 472 – To implement a secure messaging platform.
- 471 – Integration with UNC and MRA (and water industry).
- 467 – Market domain migration to UNC – This has been approved by Ofgem – To be implemented Feb 2020
- 443 – Customer contact data interaction with UNC and Xoserve.

3.3 SEC

The SEC representative presented the following industry updates to the group members: -

- SECMP0046 'Allow DNOs to control Electric Vehicle chargers connected to Smart Meter infrastructure' continues to progress. There is a potential impact to the DCUSA to put in place governance arrangements; SECAS and the DCUSA will need to liaise on this very soon as the Authority has indicated it would need to see a complete solution across all impacted Codes before making any decision. DCUSA has previously noted it is monitoring this modification.
- MP077 'DCC Service Flagging' will require changes to the D0350 flow, and SECAS is liaising with the MRA to progress these changes. A potential impact on the UNC has been identified, and SECAS will be in touch with the UNC about this.
- DP079 'Provisions for withdrawing modifications' has now been converted to a full Modification Proposal (MP079), following industry agreement that the issue is clearly defined. – The proposed solution is to give the SEC Panel the power to withdraw a modification where it has clearly stalled in the process and the Proposer is no longer engaged with its progression. The proposed solution will now undergo industry assessment via the Refinement Process.

3.4 UNC

The UNC representative presented the following industry updates to the group members: -

- The UNC representative advised the group that 0678 Amendments to Gas Transmission Charging Regime (and its 10 Alternatives) is still with Ofgem for a decision.

- The UNC representative told the group that the Joint Theft Reporting Review (UNC and SPAA) had its seventh meeting in August and work has turned to finalising the group's recommendations/report. The joint workgroup report is expected to be submitted to the October or November UNC Panel.
- The UNC representative went on to advise the group that there are also a small number of new UNC Modifications that may have an impact on IGT UNC. Industry participants have specifically asked whether the following should have a corresponding IGT Modification.
 - Modification 0664 - Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4 <http://www.gasgovernance.co.uk/0664>
 - Modification 0690S - Reduce qualifying period for Class 1 <http://www.gasgovernance.co.uk/0690>
 - Modification 0691S - CDSP to convert Class 3 or 4 meter points to Class 1 when G1.6.15 criteria are met <http://www.gasgovernance.co.uk/0691>
 - Modification 0672 - Target, Measure and Reporting Product Class 4 Read Performance <http://www.gasgovernance.co.uk/0672>
- The UNC representative informed CACoP that he was leaving the Joint Office and Loraine O'Shaughnessy will take over as the Joint Office

3.5 BSC

The BSC representative presented the following industry updates to the group members: -

- Progressing performance assurance review - potential supplier charges for late submission of charges.
- Progressing work allowing consumers to have contracts with multiple suppliers.
- P383 – This was approved on Thursday 12 September (related to storage mods).
- P390 – This is to allow Elexon to be involved in other business areas other than BSC.
- Looking at the Future of Tele switching.
- Engaging with Grid, BEIS and Ofgem about the Clean Energy Package – still TBC how many modifications may be required.
- Project Mari – Speaking to Grid.

3.6 DCode

The DCode representative presented the following industry updates to the group members: -

- DC0079 – Became live on 1 Sep –Driven by NGESO – Issues with legal agreement needs to be resolved to go forward.
- Emergency code restoration –There is a minor impact on distribution code users.
- 255 – Grid code issue – Modification should be submitted to the authority and should become live 6 months after.
- Launched 298/299 consultation.

3.7 MRA

The MRA representative presented the following industry updates to the group members: -

The Change Proposal to mandate a Web based solution for sending customer information securely for the MRA (MRA CP 0262) was voted on at the MRA Development Board meeting on 29th August 2019. The change was accepted with an implementation date of 26th June 2020. The modification mandates all Parties to send escalations and operational queries which include personal data via a web-based platform rather than via email. The equivalent SPAA change is due to be voted on the next SPAA Change meeting after being issued for impact assessment.

3.8 IGT UNC

The IGT UNC representative presented the following industry updates to the group members: -

EU Exit Modification:

- IGT120F 'Aligning the IGT UNC with licence changes following the UK leaving the EU with a 'No deal'' will be presented to the iGT UNC Panel for final decision in September 2019.

Review Groups:

- RG006 – Review of metering arrangements in the IGT UNC
The review group report for RG006 is going to be discussed at the September Panel meeting with the intention of this to be closed.
- RG007 – Secure measures of sending electronic communication and password protection
The review group report for RG007 is going to be discussed at the September Panel meeting with the intention of this to be closed.

Modifications:

- IGT128 - Amendment of definitions in D1.2 - IGT128 was accepted by Panel on the 16th August 2019 and has an implementation date of November 2019.
- IGT129 – Obligations on Shippers to pass Transporter compensation payments on to consumers, via Suppliers - The IGT UNC Code Administrator has been liaising with the Proposer for UNC695 and IGT129 due to some minor amendments to the proposed legal text which will be reflected in an updated modification proposal being produced.
- IGT130 – Applying password protection encryption to electronic communication containing MPRNs - IGT130 was discussed at the September workstream meeting and the intention for this modification is for the workgroup report to be completed at the October workstream meeting.
- IGT131 – Automatic updates to Meter Read Frequency - IGT131 will be presented to the September IGT UNC Panel.

4 Central Modification Register

- 4.1 EA explained that the Central Modification Register should be an accurate reflection of changes to live modifications. All representatives should update their live modifications with any changes and remove any modifications that have been implemented in the last three months.

All modifications were discussed in depth, highlighting any cross-code impacts.

ACTION 34: EA to add columns to the register to show the other Codes impacted and the different Party categories impacted.

A copy of the document can be viewed by following this link: <https://www.mrasco.com/changes/code-administration-code-of-practice/>

5 Horizon Scan

- 5.1 CW discussed with the group members the progress on the additional columns and that some codes still need to input their updates. Group members agreed to update within the next week. A copy of the updated Horizon Scan can be viewed by following this link: <https://www.nationalgrideso.com/codes/code-administration-code-of-practice>

Action 35: Review Horizon Scan and add updates to lines allocated to group members - end of next week

6 Forward Plan

6.1 The ESO representative took the lead on discussing the tasks on the forward plan. The group members agreed on booking a workshop for everyone to get involved face to face, outcome of discussion below.

Details agreed for workshop:

Date: 15 October 2019

Location: National Grid ESO offices, Faraday House, Warwick

Agreed work plan:

- Discuss which of the improvement activities we are already doing.
- Which tasks we want to work on moving forward.
- Agree realistic timelines to deliver the tasks.
- Agree ownership of each task.
- Agree how to communicate the plan to industry.

7 Credit Default

7.1 The SEC representative took the lead on this discussion.

SECAS has been looking at the credit cover provisions under the SEC, and believes that improvements can be made to these arrangements. SECAS also believes there are potential opportunities to align common steps and processes across different Codes better, particularly those that require decisions from the Authority. This is particularly relevant at a time where default events are becoming more common. SECAS intends to explore this further to make the credit default arrangement more efficient, and would welcome input from the other Codes.

Members were supportive of exploring this but stated they would need to see a straw man proposal before they were able to input further. Members also noted that it would be others in their organisations better placed to input on this. DK agreed SECAS will circulate its straw man proposal, once prepared, to other CACoP members to pass to their colleagues.

8 CACoP Report

8.1 Code Administrators Survey 2019

Future Thinking delivered a presentation on the outcomes of the annual Code Administrator Performance Survey 2019. The survey has been completed every year for the last three years and shows changes on how the industry feel on specific topics and services. The group members held discussions in regard to the outcomes of the survey.

Ofgem are currently reviewing the report, once they have completed their review the report will then be published.

9 October Newsletter

9.1 The SEC representative took the lead on this discussion.

The draft text for the newsletter was circulated on 16 September. DK requested for any comments or further material to be sent in by 27 September 2019. In particular, DK asked that any Codes that haven't already done so to send in an update on their Brexit modifications. The final copy will then be prepared and circulated by SECAS to the other Codes for a targeted publication date of Wednesday 9 October 2019.

Action 36: Group members to send in their contributions.

10 Brexit

- 10.1 All group members had a discussion regarding their preparations for Brexit, the overall feel for this is that all codes are prepared and have plans in place for any outcome.

11 Central CACoP Website

- 11.1 **ACTION 37:** All representatives to approach their panel members and obtain their views on a central CACoP website, this will then be discussed on 15th October.

Group members had a discussion regarding the general feel for the website, there were mixed views which are going to be explored further. All group members are going to approach their panel members and send feedback to be reviewed.

ACTION 38: FM to look at quotes to build a website.

12 Panel Nominations

- 12.1 Group members had a discussion around panel nominations and the reduction in nominations received this time. This has been discussed with Ofgem and how to get more nominations, Ofgem have requested the Chairs' details to ask the Chairs to speak to other Chairs for tips and support on achieving this. Group members were not keen on giving details of their chairs, noting that they would likely not be the best people to ask anyway, and suggested alternative contacts be provided (likely the secretariat), who would be better placed to advise on the query.

ACTION 39: Group members to send their alternative contact to FM.

14 Any Other Business

- 14.1 CW – Working on a modification to take out redundant areas of BSC which could affect other codes. He requested that if other codes think there could be a knock-on effect regarding physical notifications, pool arrangements, party or netter arrangements in anyway then let CW know.

Next meeting is on 15th October and then November, location to be confirmed.