

Code Administration Code of Practice (CACoP) Meeting 003 WebEx

CACoP Meeting Number: 003

Date:	24/04/2019	Location:	WebEx
Start:	10:00 AM	End:	12:30 PM

Attendee	Company	Code
Eugene Asante (EA)	Gemserv Ltd	MRA
Alison Beard (AB)	Gemserv Ltd	SEC
Rachel Clarke (RC)	Gemserv Ltd	iGT/UNC
Colin Down (CD)	Ofgem	Authority
Vincent Hay (VH)	ENA	D Code
Abigail Hermon (AH)	Gemserv Ltd	SEC
Rachel Hinsley (RH)	National Grid ESO	CUSC/Grid Code/STC
Billy Howitt (BH)	Gemserv Ltd	iGT
Fraser Mathieson	Electralink	SPAA
Apologies		
Richard Colwill (RC)	Electralink	SPAA
Lesley Nugent	Ofgem	Authority
Chris Shanley (CS) (annual leave)	Joint Office	UNC
Secretariat		
Rashpal Gata-Aura	National Grid ESO	Technical Secretary
Rob Marshall	National Grid ESO	Chair

1 Introduction/Apologies for Absence

The Chair welcomed the members to the CACoP WebEx Meeting hosted by National Grid, followed by introductions.

2 Competition Law Do's and Don'ts

The Chair highlighted that the group should be mindful in their discussion around industry sensitive information and be vigilant of the competition Act throughout the meeting.

3 Minutes and Actions from Previous Meeting

Comments were received on the March 2019 Meeting Minutes and an update will be circulated for approval at next meeting in May 2019.

The group discussed the March 2019 Action log which can be found [here](#). ESO took an action away to clarify intent of current actions and whether they are still valid.

4 CACoP Forward Plan

The CACoP Forum Forward Work Plan 2019 was introduced. This has been produced by National Grid ESO (RH) as an outcome of the workshop held on 8 March 2019.

The CACoP group completed a page by page review of the document with comments incorporated into the document.

FM raised concerns regarding different elements of the Forward Work Plan and the relationship with competition. FM stated he needed to seek feedback from the SPAA exec board but felt some of the proposed steps undermined competition between the Code administrators. RH advised the group members that Ofgem were keen for the CACoP group to work together as Code Administrators and sharing best practice would support this vision.

The CACoP Forum Forward Work Plan 2019 can be viewed [here](#)

The document was reviewed by all group members with various amendments being made and responsibilities acknowledged where appropriate.

Action 018 – 2019 - All group members took away an action to supply material for the first newsletter to be published in May 2019 by (AB) Gemserv.

The document will be reviewed and finalised by the group members at the May 2019 meeting and will then be sent to Ofgem for their review/comments.

Action 020 – 2019 – National Grid ESO (RH) to re-circulate the CACoP Forward Work Plan 2019 comprising the amendments made and clarity given where required, requesting the group members to review and provide further comments if/where appropriate.

Action 021 – 2019 – All CACoP group member to review and update as necessary the Forward Work Plan 2019 - Appendix 1: List of Code Administrators by next meeting in May 2019.

5 Self-Audit against CACoP Principles

- **Review of Circulated template**

This was introduced as another outcome from the 8 March 2019 Work Shop and as a deliverable from the Forward Work Plan. RH created the CACoP Principle self-audit spreadsheet and talked through the spreadsheet with the group members inviting comments from all.

The granularity of detail in the spreadsheet was welcomed by group members, questions were raised whether this document contained too much information.

FM expressed whilst this is a very good document, however, it could not be published in its present form due to concerns with competition. It may be good practice that each Code review the spreadsheet internally and bring the findings/best practices to the next meeting in May 2019 to assist each other on the 14 principles of CACoP.

RH confirmed that this spreadsheet was for internal CACoP Forum use only and not for the industry and not intended for publication. This document can be used as a self-audit exercise for all to complete as per their CACoP Principles. The spreadsheet can then be brought to the next meeting to identify areas of improvements/how or what can be done differently.

FM stated that if too much information was disclosed it could lead to competition being harmed between the code administrators. Following this statement, it was agreed that all Codes independently complete the areas they are comfortable with and bring the spreadsheet to the next meeting for further discussion.

CD encouraged the group to re-think overall, about the 14 principles of CACoP. This spreadsheet should not be viewed as a tick box exercise only and that the group should review better ways to achieve the 14 principles of CACoP.

CD advised the group members that the Authority were open to suggestions and would give consideration if some things were not delivering and if there is a principle needing to be added which is currently not there.

Action 019 – 2019 – All group members to independently review the "CACoP Principles Self Audit" spreadsheet internally, establish how we meet these principles and share any areas that are identified as learnings and areas of concern at the next meeting in May 2019.

6 AOB

Credit Cover

AH raised a credit cover meeting to be held between SEC and the BSC to discuss credit cover modifications and credit cover processes.

Brexit

CD touched upon the subject of Brexit and as article 50 had been extended, they stated that preparations for the potential of exiting the EU without a deal should now focus on 31 October 2019. During the extension they expect Code Administrators to keep the changes under review in case new legislation/code changes cause the modifications that were previously prepared to be out of date. The Authority are keen to work with the industry parties in this connection.

Action 017 – 2019 – National Grid ESO (RM) to speak to Elexon (CW) to request them to host an agenda item on the July engagement event, with draft agenda to discuss to be discussed at May 2019 meeting

The meeting was closed with no further business from the group members.

7 Date of Next Meeting

The next scheduled CACoP meeting will be held on 21 May 2019 and calendar invites will follow shortly.