

Minutes

Meeting name GSG Meeting

Date of meeting 1 August 2017

Location Conference Call

Attendees

Name	Initials	Company
Garth Graham	GG	Chair (SSE)
Heena Chauhan	HC	National Grid
Lurrentia Walker	LW	Technical Secretary, National Grid
Esther Sutton	ES	Uniper
Robert Longden	AL	Mainstream Renewable Power

Apologies

Name	Initials	Company
Nadir Hafeez	NH	Ofgem
Nicholas Rubin	NR	ELEXON
Paul Youngman	PY	Drax Power
Angela Quinn	AQ	National Grid

1 Introductions and Apologies for Absence

39. Apologies were received from Nadir Hafeez, Nicholas Rubin, Paul Youngman and Angela Quinn.

2 Approval of Minutes from the last meeting

40. The minutes from the GSG held on 19 June will be circulated to GSG members for comments and seek approval at the next GSG.

3 Review of Actions

41. The GSG will review the outstanding actions at the October meeting.

4 GSG 2017 Work-plan

42. The GSG reviewed the forward 2017 Work plan. HC noted the work plan was last reviewed at the GSG in June. She advised we need to set realistic dates of when the actions can be achieved and also identify what the top priorities are for the GSG. The topics are listed below:

Process Issues

43. HC advised the GSG this is in reference to CMP261 and CMP268. She noted the GSG need to look at how we can provide guidance to the CUSC Panel around late papers and how WACMS are treated post send back. GG noted this is definitely a high priority for the GSG therefore we should move quarter 4.

Material Impact Review

44. GG noted the material impact review is a lower priority for the GSG. HC advised the GSG she will update the Work plan and re-issue to the GSG.

Guidance Documents

45. GG advised the GSG guidance from Ofgem is required on this Work plan item. He noted this is the highest priority and therefore moved to quarter 4.
46. GG noted the role outlines have been completed. LW is to circulate the document to the GSG for comments by the next meeting. GG advised this document can then be sent to the CUSC Panel as a guidance document. HC noted this is more likely to be complete after September.

Review of Templates

47. GG advised the GSG this item on the Work plan can be moved from quarter 4 to quarter 1.
48. HC advised the GSG she will amend the Work plan to reflect the agreed changes and this will then be the final GSG 2017 Work Plan.

8 Any Other Business

49. HC noted it would be beneficial to agree the frequency of future GSG meetings. The GSG agreed to have the meetings bi-monthly and align with CUSC Panel Papers day.
50. **ACTION: LW to forward future invites to the GSG members.**

9 Date of Next Meeting

51. The date of the next meeting is **Tuesday 17 October 2017**; this meeting will be held via teleconference.